POSTGRADUATE PROSPECTUS

2025-26

DEPARTMENT OF DISTANCE & CONTINUING EDUCATION
SCHOOL OF OPEN LEARNING, CAMPUS OF OPEN LEARNING
UNIVERSITY OF DELHI

PROGRAMS OFFERED

- M.A.Hindi
- M.A. History
- M.A. Political Science
- M.Com.
- M.A.Sanskrit

VISION & MISSION

VISION

To be a global leader in the field of open, distance and online education promoting life-long learning using cutting-edge technology across geographical regions.

MISSION

Our mission is to be an internationally acclaimed premier institution of open, distance, and online education to influence the direction of learning in the future and make a real impact in the fields of research and education. To empower the learners by providing 21st-century skill sets through a wide array of professional, academic, and skill-based courses. To enable a dynamic learning behaviour amongst learners across society reaching the masses at their doorstep. Our commitment towards excellence and inclusivity drives us to equip our lifelong learners to thrive in a global landscape shaping a bright future.

PREAMBLE

In 2022, the University of Delhi established the Department of Distance and Continuing Education (DDCE), Faculty of Open Learning, and the Open Learning Development Centre (OLDC) under the auspices of the Campus of Open Learning (COL). The DDCE encompasses a variety of disciplines, offering distance learning programs in fields such as Commerce, Economics, Education, English, Environmental Science, History, Hindi, Mathematics, Political Science, Punjabi, Sanskrit, Urdu, Management, Financial Studies, Library and Information Science, Computer Science, and Psychology.

The School of Open Learning under the aegis of COL, established in 1962, initially provided conventional programs in humanities and commerce. Its first batch had around 900 students. Over the years, it has expanded significantly and now serves over four lakh students across various disciplines. This growth has been paralleled by the establishment of regional centers: the South Study Centre at Moti Bagh (1990), the West Regional Centre at Keshav Puram (2007), and an upcoming center at Tahirpur, East Delhi. In 2022, the DDCE launched six new professional courses, including MBA, Master of Library and Information Sciences (MLISc), B.A. (Hons.) Economics, Bachelor of Management Studies, Bachelor of Business Administration (FIA), and Bachelor of Library and Information Sciences (BLISc). The B.A. (Hons.) Psychology program was introduced in 2023.

The School of Open Learning provides higher education opportunities particularly for those who are employed or unable to attend regular college due to various constraints. The flexible distance education mode is designed to help students achieve higher education and vocational skills through well-structured course materials provided at admission, supplemented with video lectures and academic counseling sessions at various Learning Support Centres. Experienced faculty members are available for mentoring and counseling at the main campus. Admission criteria and examinations adhere to the norms of the University of Delhi, which confers degrees upon DDCE students as it does for those in its constituent colleges. Beginning in the 2022-23 academic session,theUniversity of Delhi adopted the National Education Policy (NEP) 2020 and introduced the Undergraduate Curriculum Framework (UGCF) 2022.

VICE-CHANCELLOR'S MESSAGE

Greetings to all!

It is my privilege to extend a heartfelt welcome to the academic year 2025–26 at the Department of Distance & Continuing Education (DDCE), School of Open Learning (SOL), under the Campus of Open Learning, University of Delhi. The department is committed to providing affordable and accessible education from the last many years, empowering students from diverse cultural and social backgrounds through academic inclusivity and excellence with a mentorship in various market ready course now a days.

We achieved a transformative milestone in Distance and Open Learning with the introduction of six job-oriented professional programs. Designed to address global challenges, these programs focus on the holistic development of students, equipping them to excel as professionals, service providers, policymakers, managers, librarians, and entrepreneurs. It is very crucial of fostering the students in today's interconnected world, global citizenship, and I am confident these initiatives will shape future leaders and nation-builders.

I warmly welcome all the new students and wish them success in their academic and professional journeys of their life. I also extend my best wishes to the department of DDCE/SOL/COL for another promising year. With the participation of all stakeholders, I am certain that DDCE, SOL, under the aegis of the Campus of Open Learning, will continue to thrive as a hub of knowledge and opportunity.

Best wishes!

Prof. Yogesh Singh

DIRECTOR'S MESSAGE

Dear Students,

I warmly welcome you to the Department of Distance & Continuing Education (DDCE), School of Open Learning (SOL), under the aegis of the Campus of Open Learning (COL), University of Delhi. Established in 1962, our institution has a distinguished history as a premier provider of higher education in the distance mode. The DDCE / SOL embodies a culture of innovation and diligence, with a steadfast commitment to achieving its institutional goals. For many decades, we have empowered thousands of individuals from economically and socially disadvantaged backgrounds to access higher education, contributing significantly to the "Education for All" initiative.

Traditionally, the DDCE/ SOL offers programs in Commerce and Humanities. In the academic year 2022-2023, we expanded our offerings with six new programs in Management and Library and Information Science. These need-based programs are designed to be professionally and vocationally oriented, aligning with the guidelines of NEP 2020. Our curriculum meets the standards of leading universities in India, and these flexible programs enhance employment prospects with a student-friendly fee structure. We emphasize hands-on experience, supported by self-paced learning, updated study materials, and Academic Counselling Sessions (PCP classes). The strategic use of ICT and multimedia technologies ensures we meet the educational needs of students nationwide.

The Department is dedicated to democratizing higher education by inspiring and developing students into committed professionals and entrepreneurs. Our expanding higher education system emphasizes skill development to enhance employability, equipping students with essential analytical and soft skills. Through a commitment to academic, professional, and holistic excellence, we strive to inspire, nurture, and guide our students to think progressively, adopt value-based perspectives, and uphold ethical

standards. This program will be a crucial steppingstone in your personal, academic, and professional growth. We wish you great success and numerous milestones in your future endeavors. Best wishes for your health, happiness, and a prosperous future with us.

Best Wishes!!

Prof. Payal Mago

Dear Aspiring Students,

I am delighted to welcome you to the School of Open Learning (SOL), under the aegis of the Campus of Open Learning, University of Delhi. Established as a pioneering institution, it has made a significant mark in the field of Open and Distance Education in India. Since its inception, SOL has been unwavering in its commitment to excellence in distance learning, providing accessible education to a diverse student body.

SOL is renowned for its exceptional learning programs tailored to meet the demands of the twenty-first century. It has been instrumental in fulfilling the educational aspirations of economically and socially disadvantaged students who face barriers to accessing higher education. Over the years, SOL has grown significantly, offering high-quality educational opportunities and focusing on character building. It stands as a beacon of hope, promoting moral values, community development, and equitable access to education amidst evolving economic, social, and cultural landscapes.

The School of Open Learning provides higher education opportunities particularly for those who are employed or unable to attend regular college due to various constraints. The flexible distance education mode is designed to help students achieve higher education and vocational skills through well-structured course materials provided at admission, supplemented with academic counselling sessions at various Learning Support Centres. Through continuous support from faculty, staff, and students, we have turned challenges into opportunities. Initiatives such as updated study materials, online services, and fee concessions for disadvantaged students highlight our commitment to a student-friendly approach. We hope your association with the School of Open Learning will be a cherished and enriching experience.

Best Wishes!!   *Prof. Ajay Jaiswal*

		ACADEMIC STAFF	
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Mr. Deekshant Awasthi	Academic Coordinator (academiccoordinator@col.du.ac.in, academiccoordinator@sol-du.ac.in)		

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	2. Mr. Vishnu Prasad Semwal	Assistant Professor	vishnu.prasad@sol.du.ac.in
	3. Dr. Om Prakash	Assistant Professor	om.prakash@sol.du.ac.in
Urdu	1. Dr. Md. Asghar Ali	Assistant Professor	mdasgharali@sol-du.ac.in

CONTENTS

School of Open Learning is the constituent of the University of Delhi. The Course and Syllabi of all PG Programs of **DDCE/SOL** are the same as of University of Delhi. The PG Programs of University of Delhi are controlled by the respective departments of the University.

1. **ADMISSION PROCEDURE**

   1.1 Online Registration

   - To apply for admission to the Postgraduate (PG) Programs, candidates must complete online registration via the PG admission web portal of DDCE/SOL (detailed instructions can be found on website).

   - When filling out the online Registration Form, please select your courses/options carefully, as modifications are not permitted after submission.

2. **COURSES AVAILABLE, DATE OF REGISTRATION AND DATE OF ADMISSION**

   All the **PG** Programs offered by the **Department of Distance and Continuation Education/School of Open Learning**; **University of Delhi** are **Recognized** by the **UGC/DEB/DU**.

   Registration Link given below.

   https://pgadmission.oldcdu.ac.in/

   Commencement of Online Registration Process -   **16th June 2025**

   Registration for all PG Programs through CUET - 16th June 2025 to 10th July 2025

   Registration for all PG Programs through MERIT- 16th June 2025 to 10th July 2025

   Last date of Admission -   **15Th September 2025**
   Important Information

   Please visit DDCE, SOL/COL website (https://sol.du.ac.in**) for Prospectus.**
   Online Admission Facility
   Admission to all Programmes is only through ONLINE Mode, please visit SOL website (https://sol.du.ac.in) for Admissions. The students can avail the facility of dedicated help centres for the admissions in physical mode also with prior appointment via website.

Procedure of Online Admissions for all PG Programmes (Through SOL website)
1. Visit the SOL website and login for online admission.
2. Fill in all the relevant information on the Course Details page/Personal Details page.
3. Upload all scanned copies of the relevant documents. (legible/clear)
4. After upload of the documents, a payment link will be made available after only verification. (**This may take 3-5 days**)
5. After successful payment, download the Fee Receipt and Identity Card.
6. Payment gateway to pay the fee
   ICICI BANK
   dupaymentquery@icici.com
   phone-7304922057
   Axis Bank -Ritu.shakya@axisbank.com
   Phone-01141674015

Idbipayu-Care@payu.in
Phone-8882278924

3. AGE

As per Ordinance of the University, there is no minimum age bar for admission to the Postgraduate Programs in the University and its colleges except in courses where the respective regulatory bodies (such as MCI, AICTE etc.) have prescribed the minimum age requirement in the regulations.

4. DEPARTMENTS

I.   M.A. Hindi

II.   M.A. History

III.   M.A. Political Science

IV.   M.A. Sanskrit

V.   M.Com.

3. AGE

M.A. HINDI

ABOUT THE DEPARTMENT

The Department of Hindi is one of the oldest departments of the School of Open Learning, University of Delhi. Countless students have completed their education in this department and today they occupy many prestigious positions in society. There has been a rich tradition of teaching and learning in the Hindi Department. From the very beginning till present, there has been a tradition of teaching learning in the Hindi Department that the teachers are always ready to provide quality study material, effective classroom teaching to their students as per the distance education system. Apart from this, for better performance of the students, several efforts are made by the Hindi department to help the students by providing them with lesson plans, conducting orientation programs, teachers training, organizing revision classes, etc. The Department of Hindi is dedicated to fostering innovation through modern technology. Its primary goal is not only to preserve the authentic essence of Hindi but also to augment its efficacy and communicative prowess through the integration of contemporary methodologies. The department steadfastly connects the realms of Hindi language teaching and research with humanitarian concerns, aiming to enrich human consciousness through its academic discipline. Parallel by many UG Courses the department of Hindi also offers one PG course that is MA in Hindi Literature.

In terms of research, the department places a high priority on exploring facets of Indian literary traditions such as poetry, linguistics, and comparative literature. Research in Hindi traditionally leans heavily towards literature, facilitating straightforward assessments of literary criticisms and societal impacts. However, scientific aspects of the language have often been neglected. Recognizing this gap, the Hindi Department has conducted research on dialects from both linguistic science and stylistic perspectives. These studies are invaluable for comprehensively exploring the breadth of Hindi language and its scientific foundations.

Significant research efforts within the department have delved into various principles of poetic theory, including figures of speech, imagery, metaphor, and aesthetics. The Master of Arts (M.A.) Programme in Hindi is designed to approach a comprehensive understanding of Hindi language, literature, and its cultural context.

ABOUT THE PROGRAMME

The department offers PG Course:

MA in Hindi Literature

OUTCOME OF THE COURSE

After the Post-graduation in Hindi literature, there are many opportunities to make a career in various fields such as:

- In the field of education, one can work as a teacher and professor of Hindi in schools, colleges and universities.
- There are opportunities to make a career in Hindi journalism as a reporter, editor, writer, and content creator in newspapers, magazines, radio, television channels and digital media.
- In the field of translation and editing, people having expertise in Hindi literature can work as translators and editors in government and private institutions.
- There are also opportunities for writing novels, poems, plays, short stories and blogs.
- There are also opportunities for the posts of Hindi officer and assistant in government services.
- Experts of Hindi literature are also required in the field of advertising and marketing.

After the post-graduation in Hindi literature, it provides many employment opportunities in various professional fields, which can be very beneficial for career growth.

CAREER OPPURTINITIES

After doing post-graduation in Hindi literature, there are many opportunities to make a career in various fields. In the field of education, one can work as a teacher and professor of Hindi in schools, colleges and universities. Apart from this, there are opportunities to make a career in Hindi journalism as a reporter, editor, writer, and content creator in newspapers, magazines, radio, television channels and digital media. In the field of translation and editing, people having expertise in Hindi literature can work as translators and editors in government and private institutions. In the field of writing, there are also opportunities for writing novels, poems, plays, short stories and blogs. There are also opportunities for the posts of Hindi officer and assistant in government services. Apart from these, experts of Hindi literature are also required in the field of advertising and marketing, where promotional material and advertisements are created. Doing post-graduation in Hindi literature provides many employment opportunities in various professional fields, which can be very beneficial for career development.

ELIGIBILITY FOR ADMISSION

Students can register via CUET as well as without CUET. The first preference in admission will be given to those students who enrolled via CUET examination score. Remaining seats will be allotted to non CUET students (Subject to availability of vacant seats).

Admission in both the categories will be on the basis merit.

School of Open Learning will not be responsible for a candidate's lack of awareness of the admission guidelines, schedule, Eligibility Criteria, and CSAS(PG)-2025 rules. It is the sole responsibility of the candidate to keep checking the dashboard, email and admission website of School of Open Learning (UOD) regularly.

Category	Program Specific Eligibility	Minimum Marks
1A*	Bachelor's Degree from a recognized University with at least two (02) Courses in Hindi	50% marks in aggregate or equivalent grade for candidates belonging to UR/OBC/EWS Category, 45% marks in aggregate or equivalent grade for candidates belonging to SC/ST/PwBD Category
1B*	Master's Degree from a recognized University in any of the following: Sanskrit, English, Modern Indian Language (other than Hindi), Linguistics, Sociology, History, Philosophy, Psychology, Political Science, Buddhist studies, Journalism/ Mass Communication	
2A*	B.A. (Hons) Hindi from University of Delhi	

Note:-*1A & 1B Represent for any recognized University

*2A Represents for University of Delhi

PROGRAMME STRUCTURE

Semester	Examination Code	Core Course (70 Credits)
		Title of papers
I	120501101	101-हिंदी साहित्य का इतिहास (आदिकाल से रीतिकाल तक)
	120501102	102-आदिकालीन हिंदी काव्य
	120501103	103-भक्तिकालीन हिंदी काव्य
	120501104	104-हिंदी कथा-साहित्य
	120501105	105-भारतीय काव्यशास्त्र
I I	120501201	201-रीतिकालीन हिंदी काव्य
	120501202	202-आधुनिक हिंदी काव्य-I
	120501203	203-हिंदी–नाटक
	120501204	204-सामान्य भाषा विज्ञान
	Core – 120501205	205-हिंदी साहित्य का इतिहास (आधुनिक काल)

III		301-आधुनिक हिंदी काव्य-II
		302-हिंदी आलोचना
		303-हिंदी के अन्य गद्य रूप
		304-पाश्चात्य काव्यशास्त्र
		IDC-संस्कृत वाङ्मय में प्रतिपादित सभ्यता एवं संस्कृति की रूपरेखा
IV		**(क) मध्यकालीन हिंदी साहित्य**
		4041-मध्यकालीन हिंदी साहित्यः अवधारणा और स्वरूप
		4042-पूर्व मध्यकालीन (भक्ति) काव्य
		4043-उत्तर मध्यकालीन (शास्त्रीय) काव्य
		4044-मध्यकालीन नीति, भक्ति, प्रेम एवं संत काव्य
		OEC-Linguistic Speculation in Sanskrit
		(ख) आधुनिक हिंदी साहित्य
		4071-आधुनिकता की यात्रा
		4072-आधुनिक हिंदी साहित्य की विशेषताएँ
		4073-आधुनिक भारतीय साहित्य का संदर्भ
		4074-आधुनिक विश्व साहित्य (हिंदी में अनूदित)
		OEC-Linguistic Speculation in Sanskrit
		(ग) नाटक एवं रंगमंच
		4011-रंगमंच : सिद्धांत और इतिहास
		4012-रंगमंच : पाठ और प्रदर्शन
		4013-भारतीय भाषाओं का रंगमंच (रचनाओं के माध्यम से)
		4014-विशेष अध्ययन : हिंदी नाटक का कोई एक युग
		OEC-Linguistic Speculation in Sanskrit
		(च) आधुनिक जनसंचार माध्यम
		4051-संचार माध्यम : अवधारणा, स्वरूप और सिद्धांत
		4052-जनसंचार माध्यमों का विकास
		4053-संचार : निर्माण एवं प्रसारण
		4054-जनसंचार : अध्ययन प्रविधियाँ
		OEC-Linguistic Speculation in Sanskrit
		(ज) अस्मिता विमर्श और हिंदी साहित्य
		4091-अस्मिता : अवधारणा और सिद्धांत
		4092-स्त्री-अस्मिता और हिंदी साहित्य
		4093-दलित अस्मिता और हिंदी साहित्य
		4094-आदिवासी अस्मिता और हिंदी साहित्य
		OEC-Linguistic Speculation in Sanskrit

M.A. HISTORY

ABOUT THE DEPARTMENT

The Master's programme in History is, and has always been, one of the most popular Master's programs at the School of Open Learning, University of Delhi. Nestled within the heart of academic excellence, the Department of History stands as a beacon of historical inquiry and understanding. From ancient civilizations to modern revolutions, we explore the unfolding narratives that shape our world today. Department helps students to comprehend the past, gaining insight into the present, and shaping the future through the lens of history.

ABOUT THE PROGRAMME

The master's Programme in History (2 Year Programme) at School of Open Learning, University of Delhi, offers an innovative and flexible curriculum designed to foster critical thinking, analytical skills, and a comprehensive understanding of historical events and processes. This program is ideal for students seeking a deep engagement with the past and its impact on contemporary society while enjoying the flexibility of open learning.

CAREER OPPURTINITIES

Master's programme in History can pursue careers in Education, Archaeology, Research, Museums, Archives, Journalism, Public administration, and various other fields. The program also provides a strong foundation for higher studies in history and related disciplines.

ELIGIBILITY FOR ADMISSION

Students can register with CUET (PG) 2025 score as well as without CUET score (based on marks of graduation). The merit list(s) for the admission will be done on the basis of marks scored in CUET (PG) 2025. If seats are not filled by CUET (PG) score, the remaining seats will be filled with those students who applied based on the marks of graduation only.

Admission in both the categories will be based on merit.

School of Open Learning will not be responsible for a candidate's lack of awareness of the admission guidelines, schedule, Eligibility Criteria, and CSAS(PG)-2025 rules. It is the sole responsibility of the candidate to keep checking the dashboard, email and admission website of School of Open Learning (UOD) regularly.

Category	Program Specific Eligibility	Minimum Marks
1A*	Bachelor's Degree from a recognized University	50% marks in aggregate or equivalent grade for candidates belonging to UR/OBC/EWS Category, 45% marks in aggregate or equivalent grade for candidates belonging to SC/ST/PwBD Category
1B*	Master's Degree from a recognized University	

2A*	B.A. (Hons.) History from University of Delhi	

Note:-*1A & 1B Represent for any recognized University

***2A Represents for University of Delhi**

PROGRAMME STRUCTURE

Semester	Examination Code	Title Of The Papers
I	123101101	The Practice of History (Core-Course) (Compulsory)
	123102122	History of Modern France I (1760-1815)
	123102108	Visual Cultures beyond Borders: South and Southeast Asia (to 1200 CE)
	123102103	Historiography in the Modern West
		M.A. Semester -II
II	PAPER NO.	TITLE OF THE PAPER
	123102205	Society and Culture in Early Cities: Mesopotamia, China, Greece, Rome
	123102206	Ancient Mesopotamia
	123102217	The Conquest of America
	123102221	Global Environmental History, 1500-2000
III (ANCIENT INDIAN HISTORY)	123102301	Theories and Methods in Archaeology
	123102302	Imaging Ancient India: Visual Arts and Archives
	123102306	History of Early Medieval India ca. 600-1300 CE
	123102314	Religion and Society in Ancient India Literature and Art (ca 1000 BCE to ca 300 CE)
	123102313	Political Processes and Structure of Polities in Ancient India
III (MODERN INDIAN HISTORY)	123102338	Rise of British Power in India, 1757 – 1857
	123102343	Select Issues in the History of Nationalism in India ca (1860-1917)
	123102350	History of Labour, Labouring Poor and the Working Class in India c.1750-2000
IV (ANCIENT INDIAN HISTORY)	123101401	The Practice of Historians: Readings from Recent Historiographical Interventions in Indian History (Core-Course) (Compulsory)
	123102404	Prehistory and Proto history of India
	123102405	History of India: 'Between the Empires and Beyond'-ca. 200 BCE – 600CE)

	123102409	History of Early Indian Art and Architecture (up to ca. 600 CE)
IV (MODERN INDIAN HISTORY)	123101401	The Practice of Historians: Readings from Recent Historiographical Interventions in Indian History (Core-Course) (Compulsory)
	New Paper	History of India's Partition
	123102445	Community and Religion in Modern India
	123102404	Prehistory and Proto history of India (Ancient Indian history)

M.A. POLITICAL SCIENCE

ABOUT THE DEPARTMENT

The Department of Political Science at the School of Open Learning (SOL), University of Delhi, is one of the largest departments, catering to a vast number of students every year. With a strong academic tradition, the department has played a pivotal role in shaping the political and analytical thinking of generations of students.

The department has been home to several distinguished scholars and faculty members, including O.P. Gauba, a renowned author whose books on Political Theory and Political Ideologies have been widely used in universities across India. His contributions have significantly influenced the way Political Science is taught and understood in the country.

ABOUT THE PROGRAMME

The department offers M.A. in Political Science providing students with a comprehensive understanding of political systems, governance, international relations, and public administration.

The curriculum and self-learning material is designed to provide students with a strong foundation in Political Science by engaging them in conceptual debates, theoretical perspectives, and real-world applications. The courses help students develop analytical skills necessary for understanding governance, public administration, and international relations.

The M.A. in Political Science is particularly popular, attracting students who wish to explore various aspects of politics in depth.

CAREER OPPURTINITIES

Graduates from the Department of Political Science have diverse career opportunities in:

Government and Civil Services: Preparation for UPSC, PSC, SSC, and other competitive exams.

Academics and Research: Further studies in M.A., M.Phil., Ph.D., or research and teaching roles in colleges, universities and think tanks.

Media and Journalism: Opportunities in print, electronic and digital media, leveraging strong writing and analytical skills.

Law and Judiciary: Pursuing LLB and LLM for a career in legal services and advocacy.

Non-Governmental Organisations (NGOs): Engaging in policy research, civil society organisations, and CSR.

Political and Risk Consultancies: Exploring new-age roles as political analysts, risk consultants, election strategists, and policy advisors, working with corporates and political parties.

Public Administration and Policy Making: Working with government bodies, policy institutions, and international organisations.

ELIGIBILITY FOR ADMISSION

Students can register with CUET (PG) 2025 score as well as without CUET score (based on marks of graduation). The merit list(s) for the admission will be done based on marks scored in CUET (PG) 2025. If seats are not filled by CUET (PG) score, the remaining seats will be filled with those students who applied based on the marks of graduation only.

Admission in both the categories will be based on merit.

School of Open Learning will not be responsible for a candidate's lack of awareness of the admission guidelines, schedule, Eligibility Criteria, and CSAS(PG)-2025 rules. It is the sole responsibility of the candidate to keep checking the dashboard, email and admission website of School of Open Learning (UOD) regularly.

Category	Program Specific Eligibility	Minimum Marks
1A*	Bachelor's Degree from a recognized University	50% marks in aggregate or equivalent grade for candidates belonging to UR/OBC/EWS Category, 45% marks in aggregate or equivalent grade for candidates belonging to SC/ST PwBD Category
1B*	Master's Degree from a recognized University	
2A*	B.A. (Hons.) Political Science from University of Delhi	

Note:-*1A & 1B Represent for any recognized University

***2A Represents for University of Delhi History**

PROGRAMME STRUCTURE

Sem	Examination code	Title of papers
I	Core	PS-C-101: Debates in Political Theory
	Core	PS-C-102: Theories of International Relations
	Core	PS-C-103: Politics in India
	Core	PS-C-104: Themes in Indian Political Thought
II	Core	PS-C-201: Comparitive Political Analysis
	Core	PS-C-202: Administrative Theory

	Open Elective	PS-OE-02: Understanding the International
	Open Elective	PS-OE-03: Political Institutions and Processes in India
III	Elective	PS-E 56: Regions and Regionalism
	Elective	PS-E 37: State Politics in India
	Elective	PS-E 69: International Political Economy
	Elective	PS-E 68: Political Parties and Party System in India
IV	Elective	PS-E 57: India in World Affairs
	Elective	PS-E 70: Key Texts In Political Philosophy
	Elective	PS-E 63: United States of America in the Transforming Global Order
	Elective	PS-E 23: The Modern State in Comparative Perspective
	Skill Based Compulsory Course	PS-Skill 401: Applied Political Science

M.A. SANSKRIT

ABOUT THE DEPARTMENT

The department is having three faculty members. Each one of the faculty members is having different areas of specialization comprising the horizon from ancient to contemporary realities as well as eastern to western perspectives. This enables the department nurturing students with holistic perspective towards the life.

ABOUT THE PROGRAMME

The course provides a deep knowledge of the Indian culture and apprise students about the rich language system. The course allows the students to go through the topics like Vaidic Sahitya, Bhartiya Darshan, Sanskrit Sahitya and Basic Knowledge of Vyakarana which not only enhances the knowledge of the students but also make them skilled and competent.

CAREER OPPURTINITIES

After completing the M.A. in Sanskrit, the individual can pursue careers in teaching, research in the different areas of Indian Knowledge System, including Vedic Study, Vedic Sciences Indian Philosophy, Sanskrit Vyakarana, poetics, drama etc., employment in cultural organizations, publishing, civil services, archaeology as well as opportunities of editing and translating manuscripts. The program is a strong base for pursuing higher studies in Sanskrit and related disciplines.

ELIGIBILITY FOR ADMISSION

Students can register with CUET (PG) 2025 score as well as without CUET score (based on marks of graduation). The merit list(s) for the admission will be done on the basis of marks scored in CUET (PG) 2025. If seats are not filled by CUET (PG) score, the remaining seats will be filled with those students who applied based on the marks of graduation only.

Admission in both the categories will be based on merit.

School of Open Learning will not be responsible for a candidate's lack of awareness of the admission guidelines, schedule, Eligibility Criteria, and CSAS(PG)-2025 rules. It is the sole responsibility of the candidate to keep checking the dashboard, email and admission website of School of Open Learning (UOD) regularly.

Category	Program Specific Eligibility	Minimum Marks
1A*	Bachelor's Degree with at least two (02) Courses in Sanskrit from a recognized University	50% marks in aggregate or equivalent grade for candidates belonging to UR/OBC/EWS Category, 45% marks in aggregate or equivalent grade for candidates belonging to SC/ST/PwBD Category
1B*	Bachelor's Degree from any recognized University with Diploma in Sanskrit from University of Delhi	

1C*	Shastri/Acharya (Sanskrit) examination from recognized University/Deemed University	
2A*	B.A. (Hons.) Sanskrit from University of Delhi	

Note:-*1A, 1B & 1C Represent for any recognized University

***2A Represents for University of Delhi**

PROGRAMME STRUCTURE

Semester- I

Semester	Examination Code	Title of the Papers
I	121301101	Vaidika Vāṅmaya: Ṛksamhitā & Nirukta
	121301102	Poetics: Sāhityadarpana
	121301103	Sahitya :Naiṣadha & in Mṛcchakatika
	121301104	Outline of Culture & Civilization as depicted in Sanskrit Literature
II	121301201	Darśana: Nyāya &Vedānta
	121301202	Vyākaraṇa: Laghusiddhāntakaumudī
	121301203	Sāhitya: Meghadūta & Uttararāmacarita
	121301204	An Introduction to Itihasa and Pūraṇic Texts
III	121301301	Linguistic Analysis of Sanskrit, Translation and Laghusiddhānta-Kaumudī
	121301302	Sāhitya: Vāsavadattā & Kādambarī
	121302303 (Elective C 303)	Nāṭyaśāstra & Dhvanyāloka
	121302312 (Elective C 304)	Kāvyaprakāśa
IV	121301401	Darśana: Sāṅkhya & Mīmāṁsā
	121301402	The Philosophy of Aupaniṣadic Tradition
	121302405 (Elective C 401)	Kāvyaprakāśa
	121302406 (Elective C 402)	Daśarūpaka & Survey of Sanskrit Poetics

M.COM.

ABOUT THE DEPARTMENT

The Department of Commerce at the School of Open Learning is dedicated to meeting the evolving needs of society by offering a dynamic curriculum supported by innovative teaching methodologies. The Department offers the Master of Commerce (M. Com) program, establishing itself as a prestigious academic hub in the field of commerce and business. Its rapid growth is reflected in an expanding student base in both undergraduate and postgraduate courses. With a rigorous curriculum aligned with industry and administrative demands, the department ensures that students are equipped with the essential knowledge and skills needed to excel in today's highly competitive global economy.

ABOUT THE PROGRAMME

The Master of Commerce (M. Com) is a two-year postgraduate program designed to equip students with advanced knowledge and skills in commerce, finance, and business management. With a high degree of flexibility, the program enables students to enhance their academic capabilities and achieve their career aspirations in various sectors, including accounting, finance, banking, and corporate management. The curriculum is structured to align with contemporary industry requirements, ensuring that students develop a strong foundation in core subjects while also exploring specialized areas. The M. Com program comprises a two-tier structure: a core curriculum along with elective courses offered in the second year. The first year focuses on building fundamental knowledge in areas such as accounting, finance, economics, and business law, while the second year allows students to choose from a diverse range of electives to specialize in their preferred field. At the School of Open Learning (SOL), student-centric education remains a core principle, with flexible learning options that cater to a diverse group of students. The program fosters a conducive environment for teaching, learning, and research, ensuring holistic academic growth.

CAREER OPPURTINITIES

The students of the Master of Commerce (M.Com.) program have a wide range of career opportunities across various sectors, including accounting, finance, banking, taxation, and auditing, in both corporate and governmental organizations. They can pursue roles such as financial analyst, accountant, tax consultant, investment banker, and auditor. Additionally, M.Com. graduates can enter academia as lecturers or researchers and qualify for competitive examinations like UGC-NET for teaching and doctoral studies. Career prospects also extend to corporate consulting, insurance, and stock markets. Given the increasing demand for financial expertise, M.Com. graduates are well-equipped for diverse roles in business, administration, and entrepreneurship.

ELIGIBILITY FOR ADMISSION

Students can register with CUET (PG) 2025 score as well as without CUET score (based on marks of graduation). The merit list(s) for the admission will be done based on marks scored in CUET (PG) 2025. If seats are not filled by CUET (PG) score, the remaining seats will be filled with those students who applied based on the marks of graduation only.

Admission in both the categories will be based on merit.

School of Open Learning will not be responsible for a candidate's lack of awareness of the admission guidelines, schedule, Eligibility Criteria, and CSAS(PG)-2025 rules. It is the sole responsibility of the candidate to keep checking the dashboard, email and admission website of School of Open Learning (UOD) regularly.

Category	Program Specific Eligibility	Minimum Marks
1A*	B.Com. (Hons.) / B.Com. (Pass / Program) / bachelor's degree in commerce/Bachelor of Management Studies (B.M.S.)/ Bachelor of Business Studies (B.B.S.)/ Bachelor of Business Administration (B.B.A.) /Bachelor of Business Administration in Financial Investment Analysis (B.B.A-F.I.A.)/Bachelor of Financial and Investment Analysis (B.F.I.A.)/ Bachelor in Business Economics (B.B.E) / B.A. (Hons.) Business Economics (B.B.E.) from a recognized University	50% marks in aggregate or equivalent grade for candidates belonging to UR/OBC/EWS Category, 45% marks in aggregate or equivalent grade for candidates belonging to SC/ST/PwBD Category
2A*	B.Com. (Hons.)/ B.Com. (Pass/ Program)/ Bachelor's Degree in Commerce/ Bachelor of Management Studies (B.M.S.)/ Bachelor of Business Studies (B.B.S.)/ Bachelor of Business Administration (B.B.A.)/ Bachelor of Business Administration in Financial Investment Analysis (B.B.A-F.I.A.)/ Bachelor of Financial and Investment Analysis (B.F.I.A.)/ Bachelor in Business Economics (B.B.E)/ B.A. (Hons.) Business Economics (B.B.E.) from University of Delhi	

Note:-*1A Represents for any recognized University

*2A Represents for University of Delhi

PROGRAMME STRUCTURE

Semester	Examination Code	Title of papers
I	324101101	Business Statistics
	324101102	Advanced Management Accounting
	324101103	Managerial Economics
	324101104	Financial Planning
	324101105	Organizational Behaviour
II	324101201	Operations Research
	324101202	International Business
	324101203	Marketing Management
	324101204	Advanced Financial Management and Policy
	324101205	Ethics, Corporate Governance and sustainability

III	MCCC301	Business Research	
	MCEC	Major Elective 1	
	MCEC	Major Elective 2	
	MCEC	Minor Elective 1	
	MCOE	Open Elective 1	

Major Elective Groups for Semester- III

Theme	Examination Code	Title of Papers
Human Resource Management	MCEC05	Human Resource Development
	MCEC06	Strategic Human Resource Management
Finance	MCEC09	Security Analysis and Portfolio Management
	MCEC10	Financial Institutions and Markets
Marketing	MCEC13	Advertising and Sales Management
	MCEC14	International Marketing Management

Minor Elective Groups for Semester-III

Theme	Examination Code	Title of Papers
Human Resource Management	MCEC05	Human Resource Development
Finance	MCEC09	Security Analysis and Portfolio Management
Marketing	MCEC13	Advertising and Sales Management
Banking & Insurance	MCEC25	Banking Products and Practice

Open Elective Courses

Semester	Examination Code	Title of Papers
III	COMOE01	Entrepreneurship and New Venture Planning
	COMOE05	Life Skills and Communication

SEMESTER- IV

Semester	Examination Code	Title of Papers
	MCCC401	Strategic Management
	MCEC	Major Elective 3
	MCEC	Major Elective 4
	MCEC	Minor Elective 2
	MCOE	Open Elective 2

Major Elective Groups for Semester- IV

Semester	Examination Code	Title of Papers
Human Resource Management	MCEC07	Industrial Relations and Compensation Laws
	MCEC08	Human Resource Analytics
Finance	MCEC11	International Financial System
	MCEC12	International Financial Management
Marketing	MCEC15	Consumer Behaviour
	MCEC16	Supply Chain Management and Logistics

Minor Elective Groups for Semester-IV

Theme	Examination Code	Title of Papers
Human Resource Management	MCEC07	Industrial Relations and Compensation Laws
Finance	MCEC12	International Financial Management
Marketing	MCEC15	Consumer Behaviour
Banking & Insurance	MCEC25	Insurance Products and Practice

Open Elective Courses

COMOE06	Indian Ethos and Leadership
COMOE02	Legal Environment of Business
COMOE07	Financial Modelling using Excel

1. MODE OF ADMISSION

Students can register with CUET (PG) 2025 score as well as without CUET score (based on marks of graduation). The merit list(s) for the admission will be done on the basis of marks scored in CUET (PG) 2025. If seats are not filled by CUET (PG) score, the remaining seats will be filled with those students who applied based on the marks of graduation only.

Admission in both the categories will be based on merit.

School of Open Learning will not be responsible for a candidate's lack of awareness of the admission guidelines, schedule, Eligibility Criteria, and CSAS(PG)-2025 rules. It is the sole responsibility of the candidate to keep checking the dashboard, email and admission website of School of Open Learning (UOD) regularly.

In all the Faculties/Departments, except the ones offering Interdisciplinary or Professional Programs, there are only direct mode of admission for Postgraduate Programs.

- There will be separate lists to be prepared based on merit given as follows-

  a) Student who registers via CUET score.

  b) Students who have passed their graduation/bachelor's degree from University of Delhi. (2A)

  c) Students who have passed their graduation/bachelor's degree from a recognized University including University of Delhi. (1A/1B/1C)

- The Merit List for Unreserved Category seats will include all candidates in order of merit, without any exclusions. This means that SC/ST/OBC/EWS candidates may also appear on the Unreserved Category Merit List if their scores warrant it, as they are entitled to be considered in both the Unreserved and Reserved Categories. Admission to open category seats will be strictly based on merit, inclusive of SC/ST/OBC/EWS/WQ Category Candidates

- 50% of the seats will be allocated from each of the aforementioned categories. Both lists will be prepared in accordance with the Reservation/concession policy, directly adhering to the rules notified by the University periodically.

  The DDCE/SOL will release the Admission Lists separately for all categories at https://sol.du.ac.in.

1.1. Intimation regarding Admission

- PG Admission Portal of the DDCE/SOL. The DDCE/SOL shall utilize this result for further admissions in DDCE/SOL. The details about the same will be available at https://sol.du.ac.in.
- Selected applicants are required to furnish the required documents online at the time of admission and pay the Admission Fee/Requisite Fees online.
- **Documents to be submitted/uploaded is must at the time of Online Admission (Please visit website** https://sol.du.ac.in**)**

While seeking admission to SOL, the candidates must fill in an Online Admission Form along with requisite fees as well as legible scanned copies of the required documents.

List of documents for online submission. Falling which the candidature will be cancelled.

- Duly filled in the Online Admission Form.
- One recent passport-size photograph (1st required).

- Self-attested **Photocopy of Class 10th Passing Certificate/Marksheet** (10 KB to 200 KB, PDF/JPEG Format)**.**

- Self-attested **Photocopy of Class 12th Passing Certificate/Marksheet** (10 KB to 200 KB, PDF/JPEG Format)**.**

- Self-attested **Photocopies of UG - I, II- & III-Year Mark-sheet/ Semester I to VI**(10 KB to 200 KB, PDF/JPEG Format)**.**

- Students are required to upload the self-attested photocopy of the **UG-Degree Certificate.** If the same is not available. Upload the **Original Provisional Certificate** of Graduation (10 KB to 200 KB, PDF/JPEG Format)**.**

- Migration Certificate of the concerned University (if the candidate is graduate from other than Delhi University). The DU student who has got the Migration Certificate issued from DU for any other University has to surrender his / her Migration Certificate in DU(10 KB to 200 KB, PDF/JPEG Format)**.**

- Self-attested photocopy of Reserve Category Certificates issued in the name of the concerned **candidate only,** if eligible for admission under any of the Reserve Categories (like SC/ST/OBC/PWBD/EWS/WQ etc.) The Certificate of the candidate must be issued by the Competent Authority and the same must be uploaded well in time before the Last Date of Admission (10 KB to 200 KB, PDF/JPEG Format)**.**

- Latest **Original Income Certificate,** if applied for Fee Concession (10 KB to 200 KB, PDF/JPEG Format).

- Self-attested photocopy of **BPL Ration Card as well as Original Income Certificate,** if applied for Financial Assistance (10 KB to 200 KB, PDF/JPEG Format).

- Disability Certificate, in case of Physical with Disability candidates issued by the Competent Hospital / Board (10 KB to 200 KB, PDF/JPEG Format).

- **Candidates are required to produce all the Certificates for verification, if required.**

- The Enrolment number allocated by the Colleges of University of Delhi is essential while filling in the admission form. However, for other than University of Delhi will allocate the Enrolment Number separately.

Please Note: The OBC & EWS certificate should be issued after 31st March 2025.

1.2. Schedule of Payment of Fee and Other Charges:
- Fees paid through the online process on the DDCE/SOL website will be recognized as authorized and valid payments to the school. Students are cautioned against solely handing over their fees in cash or fees receipts to other students or unauthorized individuals.
- These fees/charges are applicable to all students enrolled in Postgraduate Programs. Students are categorized according to the following guidelines to determine the applicable fee structure.
- Fee can be submitted only in online mode through admission portal only. No other mode of fee submission shall be allowed.

1.3. Schedule of Fees/Charges:

- Please note that the Fee Structure is different for various Categories of Students. Please read the notes carefully to know if any Extra Charges are payable depending on your choice of Course.

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1.4. Examination Fee: Examination Fees are charged for Semester I & II (simultaneously) from the student.

With

- **Registration Fee -**
Applicants can register themselves for admission to the offered Programs (2025–26) through the website https://sol.du.ac.in/ by filling up online registration form and by paying the requisite registration fee (UR/OBC-NCL/EWS: Rs 300/-, SC/ST/PwBD: Rs 150/-) within the specified time period. Admission in the program will depend upon eligibility fulfilment, merit in the list and availability of the seats. The registration fee is non-refundable.

1.5. Special Fee to be collected from Foreign Students

Foreign students residing in India admitted through FSR are required to pay registration fee in Indian Rupees equivalent to US $ 400 for Postgraduate Programs as per the Executive Council's decision dated 08-04-2002 from the academic year 2002-2003 onwards. As per letter Ref. No. FSR /6312, dated 24, Jan. 2013 of Dy. Dean, (Foreign Students) University of Delhi, the School will charge Rs. 6,000/- as registration fee for the School of Open Learning. In addition, a total fee for M. Com/M.A. Hindi of Rs.17,410/- and for M.A. History/Political Science/Sanskrit of Rs. 17,260/- will have to be paid Online as per details above.

1.6. Indian Nationals Residing Abroad

Indian Students residing abroad will have to pay Rs. 17,410/- or Rs. 17,260/- online for Post-graduate Programs. This would include Tuition Fee and other charges.

1.7. Fee Receipt/ Identity Cards

After completing all admission related formalities by students can download their Fee Receipt/Identity Cards online from the DDCE/SOL website https://sol.du.ac.in. The students are advised to contact concerned Admission Unit-VII & VIII (Room No 24) at the School of Open Learning, North Campus, if any of the students is not able to download his/her Identity Card.

2. RESERVATION POLICY

- **RESERVATION AND RELAXATIONS /CONCESSIONS**

The University strictly adhere to Central Government Policies in matter so Reservation and Relaxation, and in order to avail the same under SC / ST / OBC / EWS quota a candidate has to produce a valid certificate issued by any of the following authorities:
- District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / 1st class Stipendiary Magistrate / City Magistrate / Sub-Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner.
- Chief Presidency Magistrate/ Additional Chief Presidency Magistrate/ Presidency Magistrate.
- Revenue Officer not below the rank of Tehsildar.
- Sub-Divisional Officer of the area where the Candidate and/ or his family normally resides.
- Administrator/ Secretary to the Administrator/ Development Officer (Lakshadweep Islands).
- The candidates must note that the SC/ST/ OBC (Non-Creamy Layer) Certificate **from any other person / authority shall not be accepted in any case. If the**

candidate happens to belong to SC/ST/OBC, candidate's caste/tribe must be listed in the appropriate Govt. of India Schedule.

• If the candidate belongs to SC / ST / OBC category, candidate 's Caste / Tribe must be listed in the appropriate Govt. of India Schedule. The Caste Certificate should clearly state: (a) Name of his / her Caste / Tribe (b) whether candidate belongs to OBC / SC or ST (c) District and the State or Union Territory of candidate's usual place of residence, and (d) the appropriate Govt. of India Schedule under which his / her Caste / Tribe is approved as SC /ST/OBC.

• If the candidates do not have updated valid EWS / OBC (Non-Creamy Layer) / SC or ST Caste /Tribe certificate at the time of Registration, '**The candidate may upload the acknowledgement slip of application for the certificate**. However, at the time of admission, the candidate will have to produce his / her recent / valid original EWS / OBC (Non-Creamy Layer) / SC / ST certificate. Under no circumstance will further time to submit recent/ valid required certificate will be given.

• However, if a/an EWS / OBC (Non-Creamy Layer) / SC / ST candidate seeks admission under some other category (for example PwBD / CW etc.) the candidate should satisfy the minimum eligibility requirement for that category.

(a) Reservation of seats for Schedule Caste (SC)/ Schedule Tribe (ST) Candidates

• 22½% of the total numbers of seats are reserved for candidates belonging to Scheduled Caste and Scheduled Tribes (15% for Scheduled Caste and 7½% for Scheduled Tribes, interchangeable, if necessary).

Candidates should be aware that SC/ST certificates from any other person or authority (Except competent authority mentioned by Government of India) will not be accepted under any circumstances. If a candidate belongs to the SC or ST category, their caste/tribe must be listed in the appropriate Schedule of the Government of India

It is a statutory obligation on the part of Departments/Colleges to fill all seats reserved for Scheduled Caste / Scheduled Tribe Candidates.

Department/Colleges/Institutes/Centres shall not refuse admission to any SC/ST candidate on the basis of medium of instruction. Any deficiency in the knowledge of any particular language should be addressed, for the purpose, remedial classes may be arranged by the Department/College by utilizing grants available from University Grants Commission.

(b)Other Backward Classes: (Non- Creamy layer, Central List)

27% of seats are reserved for Candidates belonging to Other Backward Classes (OBC- Non-Creamy Layer, Central List)

At the time of giving admission to an OBC Candidates, the Departments /Colleges/ Centers will ensure that the caste is included in the Central List of OBC (the OBC status is to be determined on the basis of the Central List of POBCs (Govt. of India) notified by the Ministry of Social Justice and Empowerment on the recommendations of the National Commission of Backward Classes (available at the website http://ncbc.nic.in/backward classes/index.html.)

The certificate must mention non-creamy layer status of the Candidate (Non-creamy layer status issued by an authority mentioned in DOPT Office Memorandum no. 36012/22/93-Estt/(SCT) dated 15.11.1993.

The OBC candidate who belong to the 'Non-creamy Layer' and **whose caste appears in the Central List of the OBCs only**, shall be eligible to be considered for admission under the OBC category (Validity period of OBC certificate in respect of 'non-creamy layer' status of the Candidates as per DOPT Office Memorandum No. 36036/2/2013-Estt. (Res-1) dated 31st March 2016. **The certificate should be issued after 31st March 2025**.

It is a statutory obligation on the part of Departments/Centers/Colleges to fill all the seats reserved for OBC candidates.

(c) Reservation for Economically Weaker Sections (EWSs) Applicants

As per the University of Delhi Notifications (Reference No. Aca.1/Reservation of EWSs/2019/63 Dated 28th March 2019 and Reference No, Aca.1/Reservation of EWSs/2019/101 Dated 15th May 2019) for the reservation for Economically Weaker Sections (EWSs) Category, the University Departments/ Centers / Colleges have reserved 10% seats for admission of candidates belonging to EWS category. **The certificate should be issued after 31st March 2025.**

(d)   Persons with Benchmark Disabilities (PWBD): As per the provisions of Rights of Persons with Disabilities Act, 2016, not less than 5% seats are reserved for Persons with Benchmark Disabilities. As per the said act, a person with benchmark disability means a person with not less than forty percent of a specified disability where specified disability has not been defined in measurable terms and includes a person with disability where specified disability has been defined in measurable terms, as certified by the certifying authority. It may be noted that the erstwhile Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995 (No. 1 of1996), under which reservation for Persons with Disabilities in admissions was provided earlier has now been repealed.

(e) Any other category: Any other category as may be notified by the Central Government

> **Candidates must furnish a valid disability certificate issued by a recognized Government hospital, bearing a photograph of the candidate.**

SEAT ALLOCATION

- **Seat Allocation for Reserved Candidates**

1. **Scheduled Caste/Scheduled Tribe/ Other Backward Classes**

   Reservations for seats in admission to various Postgraduate Programs shall be in the following manner.

   - Scheduled Caste=15% of the total in take in each course
   - Scheduled Tribe =7.5% of Total in take in each course
   - Other Backward Classes=27% of total in take in each course

The seats reserved for SC/ST shall be filled by the SC/ST candidates only. However, in case of non-availability of the eligible candidates the reserved seats maybe interchanged between the SC & ST, if still any seat remains unfilled, the same shall remain vacant.

[34]

2. **Persons with Disabilities (PWBD)**- As per the provisions of Right of Persons with Disabilities Act, 2017, not less than five percent (5%) seats are reserved for Persons with Benchmark Disabilities, where "person with benchmark disability" means a person with not less than forty percent (40%) of a specified disability where specified disability has not been defined in measurable terms and includes person with disability where specified disability has been defined in measurable terms, as certified by the certifying authority. It may be noted that the erstwhile Persons with Disability Act, 1995, under which reservation for Persons with Disabilities in admissions was provided earlier, has now been repealed.

The PWBD applicants shall be given a relaxation in their minimum eligibility in the qualifying examination and in the minimum eligibility (if any) in the admission to the extent of 5%.

3. **Armed Forces (CW) Quota**

Five percent (5%) of seats are reserved for Candidates under this category. The candidates seeking admission under this category need to register online as per the schedule notified by the SOL and have to upload the Educational Concession Certificate (Format of the **Educational Concession Certificate (ECC)** issued by any of the following authorities:
   - Secretary, Kendriya Sainik Board, Delhi
   - Secretary, rajya Zila Sainik Board.
   - Officer-in-Charge, Record Office
   - Ist Class Stipendiary Magistrate.
   - Ministry of Home Affairs (For Police Personnel in receipt of Gallantry Awards)

No other format shall be permissible. Proofs of the CW category in the form of ID card of parent or dependent, medical card, Ration card, CSD card, etc. are not admissible in lieu of certificate in correct format. The priority must be clearly mentioned in the certificate. Certificates that do not mention the relevant priority will not be considered.

Admission may be offered to the Children/Widows of personnel of the Armed Forces (priority to IX) including Para-Military Personnel*(only Priority I to IV), in the following order of preference:

Priority I	Widows/Wards of Defence personnel killed in action.
Priority II	Wards of Defence Personnel disabled in action and **boarded out** from service with disability attribute able to military service.
Priority III	Widows/wards of Defence Personnel who died in peace time with death attributable to military service.
Priority IV	Wards of Defence Personnel disabled in peace time and **Boarded out** with disability attributable to military service.
Priority V Gallantry	(a)Wards of Ex-servicemen and serving personnel who are in receipt of Gallantry Awards; • Param Vir Chakra • Ashok Chakra • MahaVir Chakra • Kirti Chakra

- UttamYudh Seva Medal
- Vir Chakra
- Shaurya Chakra
- President's Police Medal for Gallantry/President Gallantry Medal for the fire services personnel.
- Sena Medal (Gallantry), Nau Sena Medal 9Gallantry), Vayu Sena Medal (Gallantry).
- Mention-in-Despatches
  Police Medal for Gallantry/Gallantry Medal for fire services

Priority VI	Wards of Ex-Servicemen
Priority VII	Wives of:

- Defence personnel disabled in action and boarded out from service.
- Defence personnel disabled in service and boarded out with disability attributable to military service.
- Ex-servicemen and serving personnel who are in receipt of Gallantry Awards.

Priority VIII	Wards of Serving Personnel.
Priority IX	Wives of Serving Personnel.

The University may ask for supporting documents along with Educational Concession Certificate (ECC).

4. Ward Quota

Admission to the wards of employees of University of Delhi and its Colleges, both teaching and non-teaching, to the various Postgraduate Programs is made according to the Resolution 9 of the Academic Council dated 27.11.2020 and subsequent notification issued by the University from time to time.

Candidates who wish to apply for admission under DU ward quota must fill in the online registration form. The schedule and process for admission under Ward Quota will be notified on the website.

Candidates must be in possession of a valid Employment Certificate issued by due officials at the time of registration. Only the Employment certificate uploaded at the time of registration will be considered. I. cards, Aadhar Card and/ or any other document will not be accepted.

The eligible candidates are required to upload proof of employment, issued by the legally authorized Authorities of University of Delhi with respect to employment status of either one parent or both parents in University of Delhi or its college, to support his/her claim to admission under this category. The candidates eligible to take admission in more than one program will be given choice to take admission in program in the order of preference made by him/ her.

Colleges are to be allotted based on the merit and preference order of the candidate.

3. REGISTRATION/ ADMISSION OF FOREIGN NATIONALS/INDIAN NATIONALS SETTLED ABROAD

All candidates holding a foreign passport including those who have completed their previous qualifying degree from an Indian University/board will be treated as Foreign Candidates for the purpose of their Registration/Admission in various

Departments/Colleges of the University and they will be considered for admission under the quota (As per AC resolution No. 304) prescribed for the foreign students. The Foreign Candidates seeking admission to Postgraduate Programs need to apply through Foreign Students' Registry Portal http://fsr.du.ac.in. No Foreign student will be admitted directly by the DDCE/SOL.

All the foreign students shall come under the same category of 5% Admission quota for foreign nationals. This shall include foreign nationals with qualifications from an Indian Board/ University as well as from many Foreign Board / Universities.

Admission in Foreign Students Category shall be done based on Merit. List prepared based on individual merits of the candidates.

Foreign Candidates seeking admission to Postgraduate Program/ PG certificate/ SOL can contact: Foreign Students' Advisor, Foreign Students' Registry Room No.11,First Floor, Conference Centre, University of Delhi-110007 Website: http://fsr.du.ac.in/

Email:**fsr_du@yahoo.com,fsr@du.ac.in,fsradmissions@du.ac.**inContact:**011-27666756**

- **Indian Nationals Staying Abroad**
  - Admissions are also open to Indian nationals working in Indian missions abroad and also to their dependents provided they are:
    - Eligible
    - They take the University examination at the Delhi Centre only.
    - They submit a duly attested photocopy of the passport.

On seeking admission to the DDCE/SOL, Indian nationals settled abroad shall be required to make an extra payment of Rs.1,500/- per year towards postage charges. All payments from such students will be accepted online only.

Additional Information

- The students who are already pursuing any of the M.A./M.Com. Programs in the SOL need not apply afresh for admission.
- Any transaction made other than admission counters of DDCE/SOL or SOL Portal will solely be at the risk and responsibility of the student.
- Students are strictly advised to keep all the Fee Receipts quite intact with them till receipt of the irrespective Degree Certificates after completion of the course.
- A student enrolled with the DDCE/SOL, is like any other regular student of the University of Delhi. He/she studies the same syllabi and curricular and is awarded the same degree by the University.
  There is no restriction on admission in any course for gap year students.
- It is the basic responsibility of the student to submit the required certificates and documents in support of his/her eligibility, as and when demanded. All admissions are provisional till the verification of original certificates and confirmation by the University of Delhi. The School reserves the right to cancel the admission or result of any part of the examination of the Concerned Degree Course of any student who fails to submit the required documents within the stipulated time or any of the certificates is found to be false/invalid at any stage.

- The students are advised to keep the copy of the Registration Form after filling all formalities on PG Web Portal of the DDCE/SOL. The Merit List for the mode of admission is displayed on the DDCE/SOL website **https://sol.du.ac.inand in the concerned Admission Unit-VII &VIII (Room No 24)** of the **SOL.**
- The students of University of Delhi who have appeared in final year examination in Annual-2025 of any Under graduate Course can get themselves registered in Postgraduate courses, but their eligibility of admission will only be determined as per Delhi University rules.
- Any person who was/is convicted of an office involving moral turpitude shall not be admitted to a course of study or shall not be permitted to take any examinations of the University until a period of two years has elapsed from the date of expiry of the sentence imposed on him/ her. However, the Competent Authority of the University of Delhi may exempt any such person from the operation of this rule.
- Aggregate marks in respect of examinations where the results shown in grades and standards attained in different subjects (such as the Pre-University /Pre-Degree Examination etc.) them in minimum percentage of the marks for subjects given in standards is considered.
- The Candidates must ensure their respective eligibility to the course to which they apply. The DDCE/SOL reserves the right to cancel any admission at any stage, if found ineligible as per rules and regulations prescribed by the University of Delhi from time to time. **For any legal proceedings, the jurisdiction shall be the Delhi Courts only.**
- The OBC status is to be determined on the basis of the central list of OBCs, notified by the Ministry of Social Justice & Empowerment on their commendations of the National Commission for Backward Classes available at the website of the Commission (http://ncbc.nic.in/backwardclasses/index.html). **The OBC candidate considered must hold a non-creamy layer certificate issued for OBC's.** The documents in evidence of the OBC status will be required from the students at the time of registration as well as while granting admission. **The OBC certificate of the candidate must be available at the time of admission. The certificate should be issued after 31st March 2025, otherwise, the candidate will not be considered eligible for any relaxation.**
- Rounding off a fraction of marks for the purpose of admission to any of the courses is not permissible.
- The Candidates are required to read all relevant instructions of the under-mentioned form quite carefully and then go ahead to fill in the same in compliance with the instructions:
- https://sol.du.ac.inOnline Admission Format the SOL PG Web Portal.
- The Candidates who have passed their B.A (Pass) /B.A.(Program.) /B.A.(Hons.) under 10+2+3 Scheme Examination of Delhi University or an examination recognized as equivalent there to, if eligible would be registered to Postgraduate Programs for the Academic Session-2025-26.

3.1 SPAN PERIOD OF STUDY

The **Post-graduate Program** offered by DDCE/SOL has a **Minimum (2Years)** and a **Maximum (4 Years) Span Period** for completing the Course. The students **must adhere to** these **stipulations strictly** during their study at the DDCE/SOL. The students are **not allowed** to **take any examinations after the expiry** of the **Span Period (4Years).**

Span period of Study (in Years)		
Course	**Minimum**	**Maximum**
M.A. Hindi	2	4
M.A. History	2	4
M.A. Political Science	2	4
M.A. Sanskrit	2	4
M.Com	2	4

4. PROCEDURE FOR CHANGE OF NAME: As per University of Delhi Notification (No.Aca-II/ Change of name /279/2021/01/190 dated 16th April 2021)

In suppression of all the previous Notifications issued by the University from time to time, the following procedure for change of name of a student, duly approved by the **Executive Council**

Resolution No.65 dated **18th March 2021** has been notified for necessary compliance by all concerned.

Student (Male/Female/Others) who wishes to change his/her name for any reason is required to submit the following documents:

• Submission of application, mentioning the Enrolment Number of the student, duly forwarded by the Principal of the College/Head of the Institution, along with Rs. 500/- as Application Fee.

• Newspaper cuttings (in original) as proof of the advertisement published regarding change of name in at least two Indian leading daily newspapers.

• Self-Declaration on the prescribed format by the Applicant (Appendix-I).

• Original copy of the Government of India Gazette Notification about the change of name.

• Self-declaration by the applicant regarding change of his/her name (Appendix-II)

OR

Submission of the Matriculation, or its Equivalent Certificates in case the student has got his/her name changed in the said certificate while studying in the University of Delhi.

OR

Proof of marriage i.e. a self-attested copy of the Marriage Registration Certificate issued by the Competent Authority in case of female students applying for change of surname due to marriage.

- **Application for change of name will be curtained only when the applicant is a students of the University of Delhi at the time of applying for change of name. Application for change of name from a person who is not a student of the University at the time of submission of application or who has already completed his /her course of study shall not be considered.**

- The process of changing of name may require at least 2 weeks' time after submission of application.

- Application of student so many classes for change of name shall be accepted only after **30th September.**

- Any change of name/surname will be effective only after its approval by the University.

- The name after change will be read as changed name alias/ nee earlier name.

  After receipt of such requests from the Colleges/Departments, these will be examined by the University   and processed for consideration in accordance with the University rules. The Principals of the Colleges/Heads of the Departments may kindly ensure that the above procedure is strictly followed.

5.   STUDENT SUPPORT SERVICES

- **Syllabus and Study Material**

The study materials are prepared by experienced teachers and cover the entire course prescribed by the University of Delhi. The said study materials and the syllabus are provided to the students by hand/by post. Those who do not receive the study materials may write or contact the **Book Producer (Printing), Department of Distance and Continuation Education/School of Open Learning, University of Delhi, Delhi - 110007** to collect them**.**

- **Academic Counseling Sessions** (**ACS**)

The **Academic Counseling Sessions** (**ACS**) are conducted for a Specified Period ranging between 15-20 Days for each Semester. Generally, these **ACS** are held on **Saturdays**, **Sundays** & **Gazetted Holidays**. However, the SOL is going to conduct **Academic Counseling Secessions 2025-2026**.

The **SOL** facilitates the local students in getting **D.T.C. Destination Bus Pass** facility during **Academic Counseling Sessions (Offline)** only from their respective residences to **SOL, North Campus**.

- **Library Facility**

The Department/School has a library at the Main Campus as well as at its South Regional Centre and at West Regional Centre, Keshav Puram Delhi. The library resources covering all aspect of Social Sciences, and humanities such as Mathematics, Computer Sciences, Nutrition and Food Science, Psychology, Management, Library and Information Sciences, History, Economics, Political Sciences, Education, English, Hindi, Sanskrit, Commerce, Accounting and many more. The library has ample collection of textbooks, general books, reference books, journals, and magazines. However, the library services to the student of Postgraduate courses are available from North Centre Only.

The following services /facilities are provided in the library:

- Registration & Renewal of Membership

- Lending Service

- Reference Service

- Reading Room facility

- Book Bank facility

- N-List (National Library and Information) Services & DELNET (Developing Library Network) Services.

- EOC (Equal Opportunity Cell) for visually impaired students.

- Web OPAC Service.

- DU E- Library Service
- E-Dues Clearance Service

The SOL (COL) library subscribes the online database i.e. "National Library and Information Services Infrastructure for Scholarly Content (N-LIST)", The N-LIST database provides access to e-resources to students, researchers and faculty from colleges and other beneficiary institutions through server(s) installed at the INFLIBNET Centre. The students and faculty member of SOL, COL (Campus of Open Learning) can access e-resources and download articles required by them directly from the publisher's website once they are duly authenticated as authorized users through servers deployed at the INFLIBNET Centre. Separate login Id will be created for each of the SOL library users and the authentication link will be sent to user email Id. After authentication one can access (remotely) more than 160000 e-book and more than 10000 e-journals in the said database.

Student can borrow maximum four (04) books from Student Unit at a time for a maximum period of 45 days. The students must return the books borrowed from student unit within 45 days. Failing to do so will attract late fine.

The timings of the library (subject to change) are as follows: -

09:30 A.M. to 05:00P.M. (Except Sundays and Holidays)

On Sundays and other Holidays, the library will remain open during Academic Counselling Session, PCP Classes. Once the Fee Receipts, I-Card and School Admission Number of the students are generated, the students automatically become the member of the library. Students desirous to use the library services will have to bring their fee receipt along with Identity Card on every visit to the library and the same is to be shown as and when required.

If any book(s) issued is/are lost, the students will be required to replace it by the latest edition of the book(s) along with the late fine, if any.

Reference books and magazines are not issued under any circumstances.

- **Book Bank**

The Department/School has the facility of Book Bank for the marginalized/weaker section student. From book bank, maximum (04) four books are issued to students

throughout the semester. The students must return the books borrowed from book bank within 10 days after the completion of each semester examination. Failing to do so will attract late fine. The criteria for availing books from the Book Bank are the same as in the case of fee concession.

- **Student Counselling Facility**

Members of the Teaching Departments remain available on all working days in the **School at the Main Campus only** to solve the academic problems of the students. The detail of availability of teachers is made available on the DDCE/SOL website i.e. https://sol.du.ac.in.

Revision Classes

To facilitate better learning of the students, in addition to the PCP classes a 5-hour online revision classes for each subject are conducted on MS teams platform before the commencement of semester examinations.

6. P.G 1ST YEAR FEE STRUCTURE FOR THE SESSION 2025-2026

M.A. POLITICAL SCIENCE, HISTORY, SANSKIRIT

Category A SC/ST/OBC/UR

Category B FSR

Category B NRI

Category C (PWD)

S.NO.	HEAD	CAT. A (₹)	CAT. B FSR (₹)	CAT. B NRI (₹)	CAT. C PWD (₹)
1.	Tuition Fee	1000	1000	1000	250
2.	University Student Welfare Fund	250	250	250	62.50
3.	College Student Welfare Fund	200	200	200	50
4.	University Development Fund	1500	1500	1500	375
5.	College Development Fund	800	800	800	200
6.	University Facilities and Services Charges	1500	1500	1500	375
7.	College Facilities and Services Charges	3750	11250	5250	937.50
8.	Economically Weaker Section Support University Fund	250	250	250	62.5
9.	Examination Fee	1620	1620	1620	405
	TOTAL	**10870**	**18370**	**12370**	**2718**

Category D (Orphan Students)
Category F (Transgender Students)

S.NO.	HEAD	(₹)
1.	Admission fee	10
2.	Exam fee	10
	Total	20

Category E (Armed forces and Central Armed Police Forces)

E.1 Armed Forces AND CAPF

E.2 Before 5 year-short service

E3. Ward of Armed Force

S.NO.	HEAD	CAT. E.1 (₹)	CAT. E.2 (₹)	CAT. E.3 (₹)
1.	Tuition Fee	250	500	750
2.	University Student Welfare Fund	250	250	250
3.	College Student Welfare Fund	50	100	150
4.	University Development Fund	1500	1500	1500
5.	College Development Fund	200	400	600
6.	University Facilities and Services Charges	1500	1500	1500
7.	College Facilities and Services Charges	937.50	1875	2812.50
8.	Economically Weaker Section Support University Fund	250	250	250
9.	Examination Fee	1620	1620	1620
	TOTAL	**6558**	**7995**	**9433**

Category G (Permanent Employee/Adhoc/Contractural employees of DDCE/COL/SOL)
 G1. Self
 G2. Ward
 G3. Permanent Emp. of University of Delhi

S.NO.	HEAD	CAT. G1 (₹)	CAT. G2 (₹)	CAT. G3 (₹)
1.	Tuition Fee	--	500	--
2.	University Student welfare Fund	250	250	250
3.	College Student Welfare Fund	--	100	200
4.	University Development Fund	1500	1500	1500
5.	College Development Fund	--	400	800
6.	University Facilities and Services Charges	1500	1500	1500
7.	College Facilities and Services Charges	--	1875	3750

S.No.				
8.	Economically Weaker Section Support University Fund	250	250	250
9.	Examination Fee	1620	1620	1620
	TOTAL	**5120**	**7995**	**9870**

Sports Quota Fee (At entry Level)

Category A: Olympic Games/Asian Games/Commonwealth Games/South Asian Games/World Cup/World Championship/Para World Championship/Para Olympics/Para Asian Games/Special Olympics Bharat (International)

Category A1: Games/Sports as per the Maulana Abul Kalam Azad (MAKA) Trophy Scheme of the Department of Sports, Ministry of Youth Affairs and Sports (MYAS) Govt. of India, conducted at International Level

Category B: National Games/Federation Cup/Senior National/National/Inter Zonal National/Special Olympic Bharat (National)/Para National Championship

Category B1: Khelo India Youth Games under 17/18/21/Khelo India University Games/Khelo India Para Games/Youth/Junior National/Sub-Junior/Zonal National Competitions

Category C: State Championship/Special Olympics Bharat (State)

S.No.	Head	Category A	Category A1
		Fees in Rupees	**Fees in Rupees**
1.	Tuition Fee	0	0
2.	University Student Welfare Fund	250	250
3.	College Student Welfare Fund	0	0
4.	University Development Fund	1500	1500
5.	College Development Fund	0	0
6.	University Facilities and Services Charges	1500	1500
7.	College Facilities and Services Charges	0	0
8.	Economically Weaker Section Support University Fund	250	250
9.	Examination Fee	1620	1620
	TOTAL	**5120**	**5120**

S.No.	Head	Category B	Category B1	Category C
1.	Tuition Fee	250	500	750
2.	University Student Welfare Fund	250	250	250
3.	College Student Welfare Fund	50	100	150
4.	University Development Fund	1500	1500	1500
5.	College Development Fund	200	400	600
6.	University Facilities and Services Charges	1500	1500	1500
7.	College Facilities and Services Charges	937.50	1875	2812.50
8.	Economically Weaker Section Support University Fund	250	250	250
9.	Examination Fee	1620	1620	1620
	TOTAL	**6558**	**7995**	**9433**

Special Fee to be collected from Foreign Students	Indian Nationals Residing Abroad
As per letter No. Ref. No. FSR/6312, dated 24, Jan.2013 of Dy. Dean, (Foreign Students) University of Delhi, the department will charge (Rs. 6,000/-) Registration Fee for the Department of Distance & Continuing Education, School of Open Learning/Campus of Open Learning in addition to total Fee as mentioned in Fee Structure for Category A and B to be paid to Department of Distance & Continuing Education, School of Open Learning/Campus of Open Learning, University of Delhi. Rs. 6000/- will be added in the head of college facilities and service charges.	Indian students residing abroad and falling under Category B would have to pay Rs.1500/-extra in addition to total Fee as mentioned in Fee Structure for Category A to be paid to Department of Distance & Continuing Education, School of Open Learning/Campus of Open Learning, University of Delhi. This would include Tuition Fee and other charges.

SPORTS EXCELLENCE AND INCENTIVE POLICY
EMPOWERING STUDENTS SPORTSPERSONS AT SCHOOL OF OPEN LEARNING, UNIVERSITY OF DELHI

A. Main Objectives of the Sports Excellence and Incentive Policy

1. **Encourage Excellence in Sports**

   To promote and reward outstanding performances in sports by providing cash awards, fee waivers, and recognition to students excelling at international, national, and state-level competitions.

2. **Support and Motivate Participation**

   To foster inclusivity and increased participation in sports by recognizing achievements across diverse competitions (including para-sports and Special Olympics), thereby creating opportunities for all students.

3. **Ensure Transparency and Fairness**

4. To establish clear and structured criteria for awarding incentives, ensuring an equitable, merit-based system governed by a competent sports committee.

These objectives aim to build a strong sports culture while supporting student-athletes' financial and motivational needs.

B. Incentive Categories and Awards

Category	Level of Sports Competition	Certificate Issuing Authority	Positions (1st, 2nd, 3rd) Cash Award	Participation Cash Award	Fee Waiver	Remarks
A	Olympic Games/ Asian Games/ Commonwealth Games/ South Asian Games/ World Cup/ World Championship/ Para World Championship/ Para Olympics/ Para Asian Games/ Special Olympics	IOC / OCA / CGF / SAOC / ISF / IPC / Special Olympics Bharat (International) recognized and funded by the Ministry of Youth Affairs and Sports (MYAS)	Rs. 1,00,000	Rs. 50,000	**100% full fee waiver** of SOL at entry level University dues only	The cash award will be given to the student at the end of the academic year.

Category	Level of Sports Competition	Certificate Issuing Authority	Positions (1st, 2nd, 3rd) Cash Award	Participation Cash Award	Fee Waiver	Remarks
	Bharat (International)					
A1	Games/Sports as per the Maulana Abul Kalam Azad (MAKA) Trophy Scheme of the Department of Sports, Ministry of Youth Affairs and Sports (MYAS), Government of India, conducted at International level	ISF / IOA / NSF recognized and funded by Ministry of Youth Affairs and Sports (MYAS)	Rs. 75,000	Rs. 35,000	**100% full fee waiver** of SOL at entry level University dues only	The cash award will be given to the student at the end of the academic year.
B	National Games/ Federation Cup/ Senior National/ National/ Inter-Zonal National/ Special Olympic Bharat (National)/ Para National Championship	National Sports Federation (NSF) / Special Olympic Bharat (National)	1st : Rs. 40,000 2nd : Rs. 30,000 3rd : Rs. 20,000	–	**75% full fee waiver** at entry level University dues + 25% of SOL fee	The cash award will be given to the student at the end of the academic year.
B1	Khelo India Youth Games Under 17/18/21/ Khelo India University Games/ Khelo India Para Games/ Youth/ Junior National/ Sub-Junior/ Zonal National Competitions	National Sports Federation (NSF) / Special Olympic Bharat (National)	1st : Rs. 30,000 2nd : Rs. 20,000 3rd : Rs. 10,000	–	**50% full fee waiver** at entry level University dues + 50% of SOL fee	The cash award will be given to the student at the end of the academic year.
C	State Championship/ Special Olympics Bharat (State)	State Sports Association (SSA)	1st : Rs. 15,000 2nd : Rs. 10,000 3rd : Rs. 5,000	–	**25% full fee waiver** at entry level University dues + 75% of SOL fee	The cash award will be given to the student at the end of the academic year.

C. Notes

1. Cash award **will not** be given for tournaments held more than once a year (July–June) of the relevant year.

2. Cash award will be given to the **bonafide student (SOL)** of the academic year (July–June of the relevant year) for which she/he is applying for the award.

3. In case of a student securing a position in multiple tournaments in different games/sports, **only one highest amount** of cash award will be admissible to the student, irrespective of the number of sports/events in which she/he has participated and won a position. For example, if a student wins medals in two or more different games/sports in one year, then only the single highest achievement (in any one of the two or more games/sports) will be considered.

4. For World Cup/World Championship/Asia Cup/Asian Championship/Commonwealth Championship (4-year cycle), the proportionate cash award will be given for 1 year (1/4), 2 years (1/2), 3 years (3/4), and so on in this 4-year cycle.

5. In the event of any inconsistency or dispute with respect to this cash award/prize scheme, the interpretation given by the Sports Committee shall be final and binding.

6. The Sports Committee may convene multiple meetings during the academic year, as and when required, to ensure timely decision-making, grievance redressal, and effective implementation of the policy.

7. The Sports Committee reserves the right to revise or modify the structure and amount of Cash Awards and Fee Waivers under various incentive categories, based on institutional needs, available resources, and prevailing circumstances.

8. A student who does not fall under any of the specified incentive categories but demonstrates potential to win medals or represent the SOL in recognized sports events may be provided with sports equipment, kits, or allowances at the discretion of the Sports Committee.

C. Composition of the Proposed Sports Committee

1. Director, COL/Nominee – Chairperson
2. Principal, SOL – Ex officio member
3. One external member to be nominated by the Chairperson
4. Four/six members to be nominated by the Chairperson/Competent Authority

M.A(HINDI) & M.COM

Category A SC/ST/OBC/UR
Category B FSR
Category B NRI
Category C (PWD)

S.NO.	HEAD	CAT. A (₹)	CAT. B FSR (₹)	CAT. B NRI (₹)	CAT. C PWD (₹)
1.	Tuition Fee	1000	1000	1000	250
2.	University Student Welfare Fund	250	250	250	62.50
3.	College Student Welfare Fund	200	200	200	50
4.	University Development Fund	1500	1500	1500	375
5.	College Development Fund	800	800	800	200
6.	University Facilities and Services Charges	1500	1500	1500	375
7.	College Facilities and Services Charges	3750	11250	5250	937.50
8.	Economically Weaker Section Support University Fund	250	250	250	62.5
9.	Examination Fee	1920	1920	1920	480
	TOTAL	**11170**	**18670**	**12670**	**2793**

Category D (Orphan Students)
Category F (Transgender Students)

S.NO.	HEAD	FEES IN RUPEES
1.	Admission fee	10
2.	Exam fee	10
	Total	20

Category E (Armed forces and Central Armed Police Forces)

E.1 Armed Forces and CAPF

E.2 Before 5 year-short service

E3. Ward of Armed Force

S.NO.	HEAD	CAT. E.1 (₹)	CAT. E.2 (₹)	CAT. E.3 (₹)
1.	Tuition Fee	250	500	750
2.	University Student Welfare Fund	250	250	250
3.	College Student Welfare Fund	50	100	150
4.	University Development Fund	1500	1500	1500
5.	College Development Fund	200	400	600
6.	University Facilities and Services Charges	1500	1500	1500
7.	College Facilities and Services Charges	937.50	1875	2812.50
8.	Economically Weaker Section Support University Fund	250	250	250
9.	Examination Fee	1920	1920	1920
	TOTAL	**6858**	**8295**	**9733**

Category G (Permanent Employee/Adhoc/Contractural employees of DDCE/COL/SOL)

G1. Self

G2. Ward

G3. Permanent Emp. Of University of Delhi

S.NO.	HEAD	CAT. G1 (₹)	CAT. G2 (₹)	CAT G3 (₹)
1.	Tuition Fee	0	500	0
2.	University Student Welfare Fund	250	250	250
3.	College Student Welfare Fund	0	100	200
4.	University Development Fund	1500	1500	1500
5.	College Development Fund	0	400	800
6.	University Facilities and Services Charges	1500	1500	1500
7.	College Facilities and Services Charges	0	1875	3750

8.	Economically Weaker Section Support University Fund	250	250	250
9.	Examination Fee	1920	1920	1920
	TOTAL	**5420**	**8295**	**10170**

Sports Quota Fee (At entry Level)

Category A: Olympic Games/Asian Games/Commonwealth Games/South Asian Games/World Cup/World Championship/Para World Championship/Para Olympics/Para Asian Games/Special Olympics Bharat (International)

Category A1: Games/Sports as per the Maulana Abul Kalam Azad (MAKA) Trophy Scheme of the Department of Sports, Ministry of Youth Affairs and Sports (MYAS) Govt. of India, conducted at International Level

Category B: National Games/Federation Cup/Senior National/National/Inter Zonal National/Special Olympic Bharat (National)/Para National Championship

Category B1: Khelo India Youth Games under 17/18/21/Khelo India University Games/Khelo India Para Games/Youth/Junior National/Sub-Junior/Zonal National Competitions

Category C: State Championship/Special Olympics Bharat (State)

S.No.	Head	Category A	Category A1
		Fees in Rupees	**Fees in Rupees**
1.	Tuition Fee	0	0
2.	University Student Welfare Fund	250	250
3.	College Student Welfare Fund	0	0
4.	University Development Fund	1500	1500
5.	College Development Fund	0	0
6.	University Facilities and Services Charges	1500	1500
7.	College Facilities and Services Charges	0	0
8.	Economically Weaker Section Support University Fund	250	250
9.	Examination Fee	1920	1920
	TOTAL	**5420**	**5420**

S.No.	Head	Category B	Category B1	Category C
1.	Tuition Fee	250	500	750
2.	University Student Welfare Fund	250	250	250
3.	College Student Welfare Fund	50	100	150
4.	University Development Fund	1500	1500	1500
5.	College Development Fund	200	400	600
6.	University Facilities and Services Charges	1500	1500	1500
7.	College Facilities and Services Charges	937.50	1875	2812.50
8.	Economically Weaker Section Support University Fund	250	250	250
9.	Examination Fee	1920	1920	1920
	TOTAL	**6858**	**8295**	**9733**

Notes: -

- An additional amount of Rs. 1,500/-per year towards postage charges will have to be paid online by overseas students.
- The fees and other charges are to be paid in Indian currency (Rupees) along with the online application form for admission by debit/credit card.
- The University Examination Fees are charged to the student's semester I/II and III/IV. However, basic fees are charged for Semester I/II and III/IV from the beginning of each academic session as applicable.
- Examination fee for Reappear/Improvement papers will be charged Rs.600/- up to 4 papers for the student appearing in M.A. (Hindi/Political Science/History/Sanskrit) and an additional Rs.150/-for each subject will be charged beyond 4 papers/subject for the student appearing in M.A. Examination.

6.1 FEE CONCESSION/FINANCIAL ASSISTANCE TO STUDENTS

- **Financial Support Scheme for economically weaker students**

The Department of Distance & Continuing Education, School of Open Learning, Campus of Open Learning (DDCE/SOL/COL) in the spirit to facilitate financially weak students as per guidelines decided by the University of Delhi, is announced Financial Support Scheme for DDCE/SOL/COL students. This scheme is reflected through a fee waiver for the students enrolled in DDCE/SOL/COL and having their family income below the poverty line. The fee waiver includes all components of fee paid by students except Examination Fee. (University Dues)

To avail Financial Support Scheme in term of Fee Waiver, the student has to determine the following:

Eligibility:

A student studying in DDCE/SOL/COL University of Delhi and his/her Annual Family Income falling in below mentioned categories is eligible to apply.

S. No. Family Income (in Rupees) (Eligibility) Fee Waiver (Percentage)

Category 1 Less than 4,00,000 Up to 100%

Category 2 4,00,000-8.00,000 Up to 50 %

(**Candidates with ER/Arrears of previous examination papers are not eligible to apply**)

Documents required:

1. Income Certificate: Annual family income Certificate issued by Govt. office for the current financial year.

2. Copy of current Fee Receipt.

3. Copy of Marksheet of the last exam passed.

4. Cancelled Cheque/Copy of Bank Passbook showing the student Name, Account Number and IFSC code.

Important: Date for application and online link will be notified separately later.

6.2 PwBD Category

As per Delhi University Notification No. Aca.1/082/2001/ PwBD/2012- 2013/355, dated 13th Sept.2013, the following amendment to ordinance (4) of the university has been added after subclause 2 of Ordinance (4) of the said Ordinance.

"Provided that the Persons with Physical Disabilities shall be waived off (75%) all the fees payable including the Examination fee and other University fees (Except Admission fee).

The government of India notified the 'persons with benchmark' in this Ability Act (PwBD) vide notification No. ACT No.49 of 2016 dated 17.12.2016. The Admissions in University of Delhi are taking place as per PwBD Act-2016.

6.3 Facilities for Students with Disabilities

The Department of Distance & Continuing Education, Campus of Open Learning/School of Open Learning has endeavored to pay special attention to the academic needs of students with disabilities. Their number on Department/School rolls has been increasing steadily, indicating the growing importance of distance education for this critical sector.

As per the UGC guidelines, we are in the process of setting up an enabling unit with modern facilities such as computers and reading machines. The Department/School already has a Disability Coordinator and a Committee to help such students. As per Delhi University decisions, fee concession is provided to students with disabilities. Study material is being provided in DAISY audio format.

A Single Window Service counter is available for disabled students in the Record Room, on the ground floor of the main building of Department/School. Such Students can approach this counter or get in touch with the Assistant Registrar, Admissions in case they face any difficulty.

6.4 Financial Assistance to SC/ST Students of State Government.

Students belonging to Scheduled Castes /Scheduled Tribes are advised to apply to their respective State Governments for financial assistance to defray the expenses of their education.

6.5 Financial Assistance to Transgender Students

Full fee waiver is available to Transgender Students. Please Contact Assistant Registrar North/Assistant Registrar South/Convener, Admission & Students Welfare Committee. (except University fee dues) (Subject to acceptance of recommendation).

6.6 Fee Concession to University/Department/School Employee/Ward

As per the category defined earlier in 'Category G'.

6.7 Fees Concession for meritorious female students

The female students of Undergraduate and Postgraduate Courses of DDCE, SOL, COL who obtains 8.5 CGPA in their examination will get full fee concession for the next year. The students should have cleared all their examination for the previous years.

6.8 DEB-UGCRecognition

All the Programmes offered by the Department/School are recognized by the Distance Education Bureau UGC.

7. EXAMINATION-RELATED INFORMATION

Examination shall be conducted at the end of each Semester as per the Academic Calendar notified by the University of Delhi.

7.1 Admission Ticket and Dates of Examination

SOL does not send any admit cards in mailbox. Admit cards can be downloaded from the student dashboard/SOL Website.

Generally, odd Semester Examination I/III starts in the Month of Nov./Dec., however, Even Semester Examination II/IV is started in the Month of April/May each year.

A Student who has to re-appear a paper prescribed for Semester I/III do so only in the odd Semester Examination to be held in November /December. A student who has to reappear in a paper prescribed for Semester II/IV may do so only in the even Semester Examination to be held in April/May.

Students enrolled afresh in 1st Semester examination in the current academic year are not required to fill up the Examination Form.

All Failures/Promoted/Gap year students must fill up their examination form prior to 15 days before the declaration of the date sheet for each Semester through an online process only.

Change of Subject: - The option/subject opted once will not be changed in the Postgraduate Programs.

7.2 Refund of Admission / Examination Fee:

Criteria For Refund of Fees In Case Of Cancellation/Withdrawal Of Admission

➢ Only the hard-copy (offline mode) application of the student duly handwritten by him/her along with the relevant documents (mentioned below) will be accepted at the concerned Regional Centre of SOL for cancellation/withdrawal of admission from the said course.

➢ The fee shall be refunded to those students who withdraw/cancel their admission within the notified last date of admission, after deducting Rs.500/- as the administrative charges OR as per the prevailing guidelines of UGC-DEB/University/SOL at the time of application.

➢ Students are advised to please visit the Institute/SOL-Website for the latest updates regarding fee refund before submitting their applications.

➢ The following documents of the student duly self-attested will be required at the time of submission of application for the refund of fees:

1. Handwritten Application
2. Fee Receipt
3. SOL ID-Card
4. Bank Passbook
5. Valid Govt. ID proof such as Adhaar/Pan/Voter ID

Other Fee Chargeable

Fee Chargeable for Verification of Educational Documents/Record		
Verification for the below-mentioned categories;	Fee Chargeable (in Rs.)	
	Up to 6 years	**More than 6 years**
Central Govt. Office/State Govt. Office / Govt. Autonomous Body / UT Govt. Office etc.	No Fee	No Fee
Private Sector Office/ Individual/Student etc.	500/-	1000/-
Fee Chargeable from Pass out Students for Issuing Various Certificates		
Type of Certificate/ Authentication of Marks Sheets	**Fee Chargeable (Rs.)**	
Passing / Passing-cum-No Backlog Medium of Instruction / Letter of Recommendation / Medium of Instruction / Non issuance of CLC to Pass Out students / Authentication of Statement of Marks/ Provisional Certificate (if students comes after one year or more / Any other Misc. certificate which is to be issued to the students on their request.	500/-	

7.3 Internal Assessment (IA)

- As per the AC Resolution No 14 dated. 3.8.2022 and EC Resolution No 18 (18-11) dated 18.8.2022. The continuous assessment (Internal Assessment) has been implemented in all the programs being offered by the Department/School from the Academic Session 2023-24. The details of procedures of Internal Assessment will be available on COL/SOL website.

- For this purpose, DDCE/SOL/COL has decided to conduct online Multiple-Choice Questions (MCQ) based Internal Assessments including Continuous Assessments for each Semester separately which will be conducted before the Semester Examinations. The Internal Assessment including Continuous Assessment will be 30 marks in each semester and the Semester Examination will be 70 marks out of 100 marks.

7.4 Scheme of Examination

Span period of the Course:	The span period for completion of the Course is 4 (Four) year, no Students will be given even a single chance to clear any paper beyond the period of 4years.
Declaration of Date-sheet:	Finalizing the date-sheet (M. Com/M.A.(Hindi)/Sanskrit/History) for the semester examination is the part and parcel of the department concerned of University of Delhi, However, date-sheet of M.A.(Political Science) are prepared by the University of Delhi Examination Branch, for approval and finalizing. As and when Final date-sheet received in the SOL and informed the student accordingly through SMS.

Filling of Optional Subject:	Optional Subject for the Postgraduate Programs are filled within 25-30 days after the completing/ over of 2nd semester and 3rdsemester Examination or subject to the providing list of the concerned Teacher-in-Charge, DDCE/SOL, D.U.
Procedure of filling papers:	The procedure of the giving paper of remained absent /ER /failed remained absent/ER/failed depends upon Semester basis. Like odd semester I/III examination are given in odd semester, however, even Semester II/IV are given in even semester only. The Odd Semester Examination held in Nov/Dec, whereas Even Semester Examination held in April/May every year, immediately, subsequent of the examination.
The procedure of improvement:	Improvement of papers depends upon Semester basis. Like odd Semester I/III examination are given in odd semester, however, Even Semester II/IV are given in even semester only. The Odd Semester Examination is held in Nov/Dec, Whereas Even Semester Examination held In April/May every year, immediately, subsequent of the examination.
Declaration of Result:	Conduct of the examination to declare the result comes in the jurisdiction of the Examination Branch, University of Delhi, as the result prepared same will the sent to the DDCE/SOL and uploaded it on the website of the DDCE/SOL, however, mark sheet can be downloaded from the website of the University of Delhi.

PROMOTION CRITERIA & PASS PERCENTAGE

7.5 PASS PERCENTAGE & PROMOTION CRITERIA OF M.COM		7.6 PASSPERCENTAGE & PROMOTION CRITERIA FOR POST-GRUADUATESTUDENTS OF M.A. (POL. SC. /HINDI/HISTORY/SANSKRIT)
	English shall be the medium of instruction and examinations.	
A	The minimum marks required to pass any paper in a semester shall be 40% in each paper and 40% in aggregate of a semester.	The minimum marks required to pass any paper in a semester shall be 40%. The students must secure 40% in the End Semester Examination.

B	However, a candidate who has secured the minimum marks to pass in each paper but has not secured the minimum marks to pass in aggregate may reappear in any of the paper /so his choice in the concerned semester to be able to secure the minimum marks prescribed to pass the semester in aggregate.	A student shall be eligible for promotion from 1st year to 2nd year of the course Provided she/he has passed 50% papers of I and II semester taken together.
C	No student would be allowed to avail of more than 3 chances to pass any paper inclusive of first attempt.	Students who do not fulfil the promotion criteria (2) above shall be declared fail in the part concerned. However, they shall have the option to retain the marks in the papers in which they have secured pass marks.
D		A student who has to reappear in a paper prescribed for semester I/III may do so only in the odd semester examinations to be held in November/December. A student who has to reappear in a paper prescribed for Semester II/IV may do so only in the even examination to be held in April/May.
E		No student will be detained in I or III Semester on the basis of his/her performance in I or III Semester examination i.e. the student will be promoted automatically from I to II Semester and III to IV Semester.
SEMESTER TO SEMESTER PROMOTION		
A	**Semester to Semester Promotion:** Student shall be required to fulfil the part-to-Part	

	promotion criteria. Within the same Part, students shall be allowed to be promoted form a semester to the next semester, provided he/she has passed at least half of the Programs of the current semester	
B	**Part – I to Part – II Promotions:** Admission to Part – II of the Program shall be open to only those students who have successfully passed at least 50% papers offered for the Part – I Programs of I and II semester taken together. However, he/she will have to clear the remaining papers while studying in the 2nd year of the program.	
C	Students who do not fulfil the promotion criteria shall be declared failed in the concerned part. However, they shall have the option to retain the marks in the Papers in which they have secured Pass marks as per clause (a) above.	
IMPROVEMENT IN PASSED PAPERS		
A	A student may reappear in any paper prescribed for a semester, on foregoing in writing her/his previous performance in the paper/s concerned. This can be done in the immediate subsequent semester examination only (for example, a student's reappearing in a paper prescribed for semester I/II examination, may do so along with subsequent semester III/IV)	A student may reappear in any paper prescribed for a semester, on foregoing in writing her/his previous performance in the paper/s concerned. This can be done in the immediate subsequent semester examination only (for example, a student's reappearing in a paper prescribed for semester I/II examination, may do so along with subsequent semester III/IV)
B	A candidate who has cleared the papers of Part – II (III & IV Semesters) may reappear in any paper of III or IV Semester only once, at the immediate subsequent examination on foregoing in writing her/his	A candidate who has cleared the papers of Part – II (III & IV Semesters) may reappear in any paper of III or IV Semester only once, at the immediate subsequent examination on foregoing in writing her/his previous

	previous performance in the paper/s concerned, within the prescribed span period. **(Note: The candidate of this category will not be allowed to join any Post graduate Programs)**	performance in the paper/s concerned, within the prescribed span period. **(Note: The candidate of this category will not be allowed to join any Postgraduate Programs)**
C	In the case of reappearance in a paper, the result will be prepared based on candidate's current performance in the examination.	In the case of reappearance in a paper, the result will be prepared on the basis of candidate's current performance in the examination.
D	In the case of a candidate, who opt store-appear in any paper/s under the aforesaid provisions, on surrendering her/his earlier performance but fails to reappear in the paper/s concerned, the marks previously secured by the candidate in the paper/s in which she/he has failed to re-appear shall be taken into account while determining her/his result of the examination held currently.	In the case of a candidate, who opt store-appear in any paper/s under the aforesaid provisions, on surrendering her/his earlier performance but fails to reappear in the paper/s concerned, the marks previously secured by the candidate in the paper/s in which she/he has failed to re-appear shall be taken into account while determining her/his result of the examination held currently.

DIVISION CRITERIA	
A student who passes all the papers prescribed for Semester I to Semester IV examination would be eligible for the degree. Such a student shall be categorized on the basis of the combined result of Semester I to Semester IV examination as follows: -	
60% or more	First Division
50% or more but less than 60%	Second Division
40% or more but less than 50%	Third Division

In case the students do not receive any information within two years, they are advised to contact the Section Officer (Degree Section), DDCE/SOL and fill in the prescribed Application Forms for Release of Degree Certificate giving therein details regarding Course, DDCE/SOL Roll Number, Year of Passing, Last Examination Roll No., Enrolment Number etc.

7.7 RECHECKING/REVALUATION/EVALUATION OF ANSWER SCRIPT

Semester-wise Mark-sheet can be downloaded from the website of the D.U. tabulated result can be checked in the website of the SOL.

7.8 RULES FOR REVALUATION OF ANSWER SCRIPT
(Candidates seeking revaluation are advised to go through these rules and regulations before applying for the revaluation).

- Revaluation is allowed only in theory papers of non-professional Programs, which have not been jointly valued.

- Select the papers carefully in which you wish to seek revaluation. No second application for additional papers shall be accepted and summarily rejected.

- Revaluation is to be applied for within 15 days of the date of uploading of result of the University website.

- Entries filled by the candidate be got verified from the principal of the College concerned.

Please Note That

- When you apply for revaluation, you surrender your original performance and will now accept their revised performance in which: -

- There can be NO CHANGE,

- There can be INCREASE in marks,

- There can be DECREASE in marks,

- The application is to be made by the candidate in his/her own handwriting and under his/her own signature and not by any one else on his/her behalf.

- Prescribed fee:

  Rs.1000/- per paper to be deposited in the miscellaneous payment account of D.U. link provided http://misconlinefee.du.ac.in HYPERLINK "http://misconlinefee.du.ac.in/".The print out of the receipt along-with prescribed form dully filled in by the candidate itself will be forward from DDCE/SOL and same will be deposited by the candidate itself in

  D.U. Examination Branch counter no.6.

- (a) If the award of the Revaluation varies from the original award upto and including +5% of the maximum marks, the original award will stand.

- If the award of the first Revaluator is beyond + 10%, the average of the marks of the original examiner and the first Revaluator will be taken.

- If the award of the Revaluator varies from the original award by more than + 10% of the minimum marks, the answer script will be examined by a Second Revaluator (other than original and first) and the average of the two nearest award out of the three awards thus available (including the original award) shall be taken as final.

7.9 RULES FOR SUPPLY OF COPY OF EVALUATED ANSWER SCRIPT

- Select the paper carefully in which the candidate seeks copy of evaluated answer script.
- Application should be submitted within 61st day and 75th day of declaration of result on University Website.
- The Candidate is required to produce a photocopy of his/her current Admission Ticket and/or statement of marks for verifications of Roll No., marks etc., at the time of submission of Application Form.
- Entries made by the candidate be verified from the Principals of the College/Head of the Department concerned.
- The application is to be made by the candidate on his/her own signature and not by anyone else on his/her behalf.
- Examination office will endeavor to provide copy of Answer-Script within 30 days of submission of application. The student is required to collect the copy of the evaluated answer script within aperiodof15 days of the date of intimation of availability of the script on the University website.
- If a student finds any error in totaling of marks or finds that any question has not been evaluated, then he/she should communicate to the Examination office in the prescribed Performa within a period of 10 days of the collection of the evaluated answer script.
- Any representation other than relating to totaling error or unmarked question shall not be admissible.
- Prescribed Fee: Rs.750/-per paper is to be deposited in the miscellaneous payment account of D.U. link provided **Error! Hyperlink reference not valid.** The printout of the receipt along with prescribed form dully filled in by the candidate itself will be forwarded from SOL and same will be deposited by the candidate itself in D.U. Examination Branch counter no.6.

7.10 EXAMINATIONS/RESULTS

As per the direction received from the University, students are hereby informed **that examinations and results for SOL a re-conducted as per a schedule from other Undergraduate/Postgraduate regular** Programs **of the University of Delhi."**

7.11 HOW TO DOWNLOAD MARK-SHEET

Download your Marksheet from https://sol.du.ac.in or exam.du.ac.in.

7.12 OBTAINING DEGREE CERTIFICATE

The Degree Certificates are generally provided to DDCE/SOL by the University of Delhi approximately after 2 Years from the Year of passing the Final Year Examinations. The DDCE/SOL starts the process of sending the Degree Certificates by Speed Post to the concerned students as and when the same are received from the University. **The students can also check the status of availability of the irrespective Degree Certificates** in the **"Degree Request" on DDCE/SOL website: https://sol.du.ac.in**.

8. SPORTS EXCELLENCE AND INCENTIVE POLICY

(EMPOWERING STUDENTS SPORTSPERSONS AT SCHOOL OF OPEN LEARNING, UNIVERSITY OF DELHI)

A. Main Objectives of the Sports Excellence and Incentive Policy

Encourage Excellence in Sports

To promote and reward outstanding performances in sports by providing cash awards, fee waivers, and recognition to students excelling at international, national, and state-level competitions.

Support and Motivate Participation

To foster inclusivity and increased participation in sports by recognizing achievements across diverse competitions (including para-sports and Special Olympics), thereby creating opportunities for all students.

Ensure Transparency and Fairness

To establish clear and structured criteria for awarding incentives, ensuring an equitable, merit-based system governed by a competent sports committee.

These objectives aim to build a strong sports culture while supporting student-athletes' financial and motivational needs.
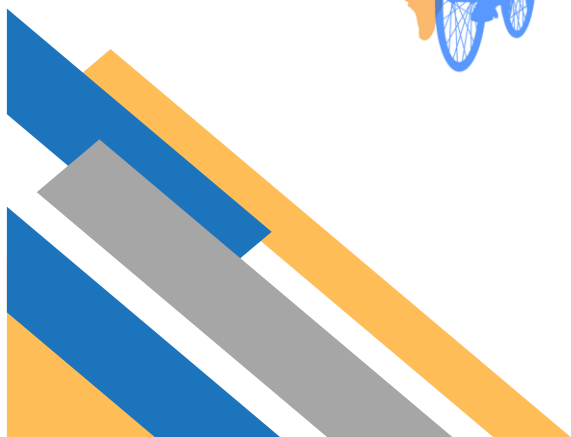
Special Thanks

Draft Commitee

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Dr. Gaurav Kumar
Assitant Professor
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9. Open Learning Development Centre (OLDC)

The Open Learning Development Centre is a constituent of the Campus of Open Learning, University of Delhi. Designed to be a resource centre, we provide technical and resource support for developing basic skills as well as advanced expertise in the field of distance education and open learning, while drawing upon academic resources of the University of Delhi.

The objectives and functions of the Open Learning Development Centre (OLDC) is:

➢ to facilitate the School of Open Learning in converting the currently correspondence- based educational programmes to the open and distance learning mode using educational technologies.

➢ to provide technical and resource support to plan and design new educational programmes in the open and distance learning mode, to be offered by the Department of Distance and Continuing Education and the School of Open Learning, University of Delhi.

➢ to initiate and undertake training and capacity building to strengthen the professional and technical capacities of the faculty of the School of Open Learning (SOL), as well as other interested faculty members of the University of Delhi.

➢ to harness potential of information and communications technologies and facilitate planning, design and execution of innovative approaches to learning to strengthen the teaching & learning processes.

➢ to initiate and facilitate networking among teachers within the University of Delhi and across Universities, for the development of new and flexible teaching-learning practices.

Armed with the aforementioned mandate, the Open Learning Development Centre (OLDC) focuses on enhancing education through innovative learning methods and advanced technology, supported by a range of facilities designed to meet diverse student's needs. By integrating modern technology and pedagogy, we aim to enhance the quality of teaching and provide facilities to follow best practices for curriculum development and assessment.

At the **Content Development Lab** of OLDC, we ensure that the content created for effective pedagogical methods, ensuring qualitative teaching and effective learning for students, is of high quality, adaptable and adaptive according to the educational pursuits and interests of the Open and Distance Learners (ODLs).

The **Advanced Software Development Unit** of OLDC has been continuously engaged in ensuring a hassle-free experience for our 4.5lakh ODLs by resorting to apt tech intervention from time to time. The development of PRAGYAN LMS and COL Radio platform are notable steps in this regard.

9.1 PRAGYAN LMS

With the launch of PRAGYAN, a Learning Management System (LMS), OLDC has taken a significant step to redefine open and distance learning provided by the SOL. PRAGYAN facilitates students with a digital platform which allows them to track their performance and identify areas of improvement. By integrating modern technology with pedagogy, PRAGYAN provides students with a dynamic and supportive environment to study and grow.

PRAGYAN has revolutionized the way students at SOL (around 4.5 lakh in total!)learn and interact with their coursework. This innovative platform offers a host of features that enhance the overall learning experience.

One of the most significant benefits of PRAGYAN is the ability to take internal assessments online, directly through the platform, thereby eliminating the need for physical submission. This saves time and provides a more flexible and accessible way to engage with the course material. The PRAGYAN platform offers a comprehensive library of Study Learning Materials (SLMs) that can be accessed anytime, anywhere. These SLMs serve as valuable aids for students, helping them to understand complex concepts and prepare effectively for exams.

PRAGYAN has proven to be a game-changer for SOL students. It helps foster a more interactive and collaborative learning environment. Students can connect with their peers and engage in discussions, sharing insights and ideas. By providing convenient access to online assessments, study materials, and a collaborative learning environment, the platform empowers students to take control of their education and achieve their academic goals at their own pace.

9.2 COL RADIO

Campus of Open Learning Radio (COL Radio) offers a digital platform for connecting students worldwide. It provides students with interactive and engaging educational content. Students have access to a range of resources, including lectures by renowned professors, interviews with experts, educational podcasts, academic updates, and other information. It offers students access to the content relevant to their pursuits and interests and supplements the traditional educational system.

COL Radio is run by a dedicated team of educators, content creators, and technical staff who work in tandem to create, curate, and broadcast podcasts. Podcasts are categorized into academic and informative themes. Under the academic theme, it provides material related to various disciplines taught at School of Open Learning by supplementing learning materials with lectures, discussions, and interviews. They enhance classroom learning and provide in-depth knowledge. It also provides a platform for students to express their views and share experiences and talents. By providing a supporting environment that allows learners to express themselves and be creative, COL Radio ensures sustainability to evolve with emerging trends in technology and requirements of education. This flexibility allows COL Radio to remain responsive to the dynamic nature of distance learning and continue delivering high-quality educational content that is relevant to the needs of our large and diverse bunch of ODLs. The platform intends to inform, entertain and inspire through a blend of music, talk shows, and community-driven & community-centric programmes.

By integrating academic enrichment, social advocacy, and financial sustainability, COL Radio enhances educational experiences and empowers students to perform to their full potential. It is a dynamic and responsive platform, evolving with advancements in technology and education so that learners are continually equipped with high-quality and engaging content.

9.3 Educational Technology Media Lab

The Educational Technology Media (ETM) Lab at the OLDC is central to help transform education through technology. This facility plays a critical role in the creation of Audio & Video learning materials, designed to enhance the educational experience of our ODLs. Our ETM Lab has taken a significant step in the direction of blended learning experience by producing high-quality audio and video resources, offering students an immersive and flexible approach to learning.

At the heart of the ETM Lab's work is the creation of audiovisual content that complements traditional Self-Learning Materials (SLMs). While SLMs are structured to provide in-depth knowledge, video and audio materials add a new dimension, making learning more dynamic and engaging. These multimedia materials serve as a powerful tool for explaining complex concepts, enabling students to visualize and understand topics more effectively. Whether it's through video lectures, interactive demonstrations, or audiobooks, the team at ETM Lab ensures that students have access to a wide array of learning formats to choose from.

The lab also produces audiobooks, which are immeasurably valuable for students, especially for those who prefer auditory learning or want to study while multitasking. They also cater to students with visual impairments or those who find it easier to absorb information through listening rather than reading.

Another exciting initiative from the ETM Lab is the production of podcasts and interviews with subject matter experts, educators, and thought leaders. These podcasts help students to students to gain

insights into various fields, learn from experienced professionals, and stay updated on the latest trends and developments in education. By incorporating these into our learning ecosystem, we create a well-rounded platform for knowledge sharing and professional growth.

The ETM Lab's efforts are further extended through its collaboration with OLDC's YouTube channel, "COL Radio." Here, the content developed by ETM Lab is made available to a wider audience, providing not only COL/SOL students but also the broader learning community with access to valuable educational resources. Interviews, discussions, tutorials, and video bulletins produced in the ETM Lab are regularly uploaded to keep students informed and engaged with current trends and events. As we continue to invest in technology-driven education, the ETM Lab will remain at the forefront of our efforts to provide students with the best possible tools for success.

SVKIRL

The **Swami Vivekanand Knowledge and Information Resource Library (SVKIRL)**, stands as a testament to the transformative power of education. As a fully automated and highly resourceful automated information centre specialising in the field of distance education, this library has set benchmarks in providing comprehensive academic support to the library users, pursuing flexible learning pathways. SVKIRL boasts of an extensive collection of resources that cater to the diverse academic needs of its users.

9.4 Centre for Innovative Skill Based Courses (CISBC)

Centre for Innovative Skill based Courses (CISBC) was launched on 31st January 2024, under OLDC, COL, University of Delhi, to provide the necessary support to students in equipping them with skill sets, making them job-ready in the future, thereby enhancing their employability quotient. Courses offered under CISBC primarily focus on equipping students with "real world skills" that they can use straightaway in jobs.

Following is the list of courses currently being offered by CISBC, under OLDC

Course Offered

S. No.	Name of Course	Duration	Eligibility
1	Applied Psychometrics and Scale Construction	48 Hours	UG in Psychology
2	Counselling and its Applications	48 Hours	UG in Psychology
3	Medical Transcription	6 Months	12th pass from any stream
4	AC Refrigerator Repairing	1 Month	10th pass from any stream
5	Bakery and Confectionery	3 Months	10th pass from any stream
6	Beauty and Hair Lab	3 Months	10th pass from any stream
7	Stenography, Secretarial Practices	5 Months	12th pass from any stream

8	Radio Jockeying, Anchoring, T.V. Journalism	3 Months	10th pass from any stream
9	Animation, Motion Graphics	3 Months	10th pass from any stream
10	Photography, Video Editing	4 Months	12th pass from any stream
11	Graphic Design and DTP	6 Months	12th pass from any stream
12	Motor Driving for Girls (Car)	21 Days	12th pass from any stream
13	Certificate in Basic Computer Application	3 Months	10th pass from any stream
14	Certificate in Introduction to Computer Networking	3 Months	12th pass from any stream
15	Basic Drone Technology & Operations Course	15 Days	10th pass from any stream
16	Assembly & Repair of Drone	2 Months	12th pass from any stream
17	Python Programming Basics	3 Months	12th pass from any stream
18	Certificate course in Advanced Accounting & Financial Management	16 Hours	12th pass from any stream
19	Certificate course in Basics of Accounting and GST	16 Hours	12th pass from any stream
20	Certificate Course in Digital & Social Media Marketing	6 Months	12th pass from any stream
21	Journalism & Mass Communication	3 Months	10th pass from any stream
22	Nail Art Training	1 Month	10th pass from any stream
23	RO Repairing	10 Days	10th pass from any stream
24	Certificate Course in English Comprehensive Course (Online)	3 Months	12th pass from any stream
25	Certificate Course in English Comprehensive Course (Offline)	3 Months	12th pass from any stream
26	Certificate Course in Library and Information Science	3 Months	12th pass from any stream
27	CFMP (Certified Financial Market Practitioner) Level 1	80 Hours	12th pass from any stream
28	CFMP (Certified Financial Market Practitioner) Level 2	60 Hours	12th pass from any stream
29	NISM-Series- XII	50 Hours	12th pass from any stream
30	NISM-Series-VIII: Equity Derivatives Certification Examination	20 Hours	12th pass from any stream
31	Wealth Management	1 Month	12th pass from any stream
32	Introduction to Basic Electrical Systems	2 Months	10th pass from any stream

June 2025 onwards, OLDC is also launching 8 foreign language courses under CISBC, with certification from University of Delhi. Highly qualified faculty members from the respective Departments will deliver these language courses. The courses being offered are in the following foreign languages:

- ➢ French
- ➢ German
- ➢ Italian
- ➢ Portuguese
- ➢ Chinese
- ➢ Japanese
- ➢ Korean

Disclaimer: All rights related to skill courses structure and time-table and that of the language courses are reserved by the Centre for Innovation and Skill Based Courses(CISBC), OLDC. Schedule of every skill based course or language course being offered by CISBC, OLDC is subject to the number of enrollments per course.

Schedule of every skill based course or language course being offered by CISBC, OLDC is subject to the availability of trainers.

Important Information:

- Registrations in these courses are open for all, including University of Delhi students.
- Admissions are on first cum first serve basis (as per the number of seats in each course)
- Fees once paid will not be refunded.

9.5 Help line numbers:

011-65213030
011-27008300
Toll Free: 1800118301

Email-id:- skillcentre.cisbc@col.du.ac.in

Address for Skill Courses (Centre):

OLDC, Second Floor, ARC Building, University of Delhi,
Opposite S.G.T.B. Khalsa College, Delhi-110007

QR CODE

Website: https://oldc.col.du.ac.in/v1/skill-course/index

Email-id:

- skillcentre.cisbc@col.du.ac.in

Address for Skill Courses (Centre):

- OLDC, Second Floor, ARC Building, University of Delhi,
  Opposite S.G.T.B. Khalsa College, Delhi-110007

10. OFFICE HOURS

The SOL Office remains open for interaction with the students on all working days from **09:30 AM** to **05.00 PM** and it remains closed on **Saturdays, Sundays** and **other declared Holidays**.

11. CONTACT INFORMATION

Complete details of contact information of the Department of Distance and Continuation Education/School of Open Learning are provided below. Students may contact the Department/School in case of any requirements.

In addition, the DDCE/SOL also has a website which provides essential information services related to updating of student's Dashboard, Status of Degree, Mark-sheet, Examination Academic Counseling Session (PCP), Old Question Papers, Study Materials, Syllabus, Faculty members etc. to students. You can visit us at https://sol.du.ac.in

NORTH CAMPUS	SOUTH CAMPUS	WEST CAMPUS	EAST CAMPUS
North Regional Centre	**South Regional Centre**	**West Regional Centre**	**East Regional Centre**
Department of Distance & Continuing Education, School of Open Learning/ Campus of Open Learning, University of Delhi, 5, Calvary Lane, Delhi-110007	Department of Distance & Continuing Education, School of Open Learning/ Campus of Open Learning, University of Delhi, South Moti Bagh, (Old Motilal Nehru College Building), New Delhi	Department of Distance & Continuing Education, School of Open Learning/Campus of Open Learning, University of Delhi, C-2, Keshav Puram, University of Delhi, Delhi - 110035	Department of Distance & Continuing Education, School of Open Learning/Campus of Open Learning, University of Delhi, Plot No – 4, Fc – 10 Tahirpur, Delhi - 110095
Contact – 01165213030	Contact – 01124151600	Contact – 9911191926	Contact – 9818579225
Email Id – ddnorth@sol.du.ac.in	Email Id – ddsouth@sol.du.ac.in	Email Id - ddwest@sol.du.ac.in	Email Id – ddeast@sol.du.ac.in

NORTH CAMPUS
DEPARTMENT OF DISTANCE EDUCATION
SCHOOL OF OPEN LEARNING
CAMPUS OF OPEN LEARNING,
University of Delhi
https://sol.du.ac.in

Helpline: - 01165213030, 01127008300, 1800118301

12. ADMINISTRATIVE STAFF			
Designation	**Name**	**Email Id**	**Contact Number**
Deputy Registrar	Dr. O P Sharma	Dr1@sol.du.ac.in	
Assistant Registrar	Sanjay Aggarwal (Accounts)	araccounts@sol.du.ac.in	
	Prem Raj (East Regional Centre)	premraj@dusol.ac.in	
	Mukesh Chand Meena (Unit I-IV)	Arssu1@sol.du.ac.in	
	Virendra Kumar (Unit-V-VIII)	Arssu2@sol.du.ac.in	
	Chhitij Awasthi (Establishment)	arestablishment@sol.du.ac.in	
	Rajesh Kumar (Add Charge AR General Section)	argenral@sol.du.ac.in	
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	Rishabh Dev Bhardwaj	rishabhb@dusol.ac.in	
Book Producer			
Senior Personal Assistant	Sunil Kumar (West Regional Centre)	sunil@dusol.ac.in	
In charge Library	Mr. Raj Kishore Tiwari	rktiwari@dusol.ac.in	
Production Superintendent	Bhuvan Singh Rawat	productionsuperintendent@sol.du.ac.in	

Note: Please add011– state code if you are dialing from outside Delhi.

13. MEMBERS AND CONVENERS OF STAFF COUNCIL COMMITTEE LIST 2025-2026

STAFF COUNCIL SECRETARY: - Dr. Nupur Gosain

PCP COMMITTEE	PRINTING COMMITTEE	LIBRARY COMMITTEE
Dr. Chander Shekhar Singh - **Convener**	Dr. Aniruddh Vijay - **Convener**	Mr. Amit Tiwari - **Convener**
Dr. Lata Singh	Dr. Rahul Dev Ambedkar	Dr. Lata Singh
Dr. Nupur Gosain	Ms. Vidyut Singh	Ms. Vidyut Singh
Ms. Asha Yadav	Dr. Rema Thareja	Ms. Aishwarya Anand Arora
Dr. Rajat Arora	Ms. Damini Kumari	Ms. Tanusha Jain
Dr. Pankaj Sharma	Mr. Vishnu Prasad Semwal	Ms. Ritika Sharma
Dr. Praveen Mamgai	Dr. N. Kadiresan	Dr. Om Prakash
Mr. Amit Tiwari	Dr. Ravindra Pratap Singh	Dr. Shachindra Mohan
Dr. Einstein Charles R	Dr. Kancharakuntla Praveen	Dr. Sumit Sahni
Dr. Md. Jahidul Dewan	Dr. Ravi Prakash Yadav	Dr. Priyanka
Mr. P.K Satpathy	Dr. Neeta Gupta	Dr. Seema Suri
Dr. Ravi Kumar	Ms. Manisha Yadav	Ms. Manisha Yadav
Dr. Ruhee Mittal	Mr. Mukesh Kumar	Mr. Pranav Pilaniya
Mr. Devender Dalip Pai	Ms. Sukanshika Vatsa	Mr. Saripalli V. Ravikiran
Prof. Suman Kr. Verma	Prof. Suman Kr. Verma	Prof. Suman Kr. Verma
Dr. Md. Asghar Ali	Dr. Md. Asghar Ali	Dr. Md. Asghar Ali
ADMN. & STUDENTS WELFARE COMMTT.	**DEVELOPMENT & PLANNING COMMITTEE**	**PURCHASE COMMITTEE**
Prof. Suman Kr. Verma - **Convener**	Dr. Bhardwaj Shukla - **Convener**	Dr. Pramod Kumar Tiwari - **Convener**
Dr.. Rahul Dev Ambedkar	Dr. Lata Singh	Dr. Ravi Kumar
Dr. Nupur Gosain	Ms. Vidyut Singh	Dr. Abhilasha
Dr. Charu Gupta	Ms. Varsha Agarwal	
Ms. Barkha Jamwal	Dr. Abhilasha	
Ms. Garima Sirohi	Dr. Om Prakash	
Dr. Praveen Mamgai	Dr. N. Kadiresan	
Mr. Amit Tiwari	Dr. Vijay Kumar Tiwary	
Dr. Chander Shekhar Singh	Dr. Sumit Sahni	
Dr. Einstein Charles R	Dr. Pushpita Kumari	
Ms. Monika Jaiswal	Mr. P.K Satpathy	
Ms. Nalini Prabhakar	Ms. Juhi Jham	
Dr. Ravi Kumar	Prof. J. Khuntia	
Mr. Mukesh Kumar	Mr. Shivu Kumar	
Mr. Shaitan Singh	Prof. Suman Kr. Verma	
Dr. Md. Asghar Ali	Dr. Md. Asghar Ali	

TEACHERS INCHARGE

Dr. Rahul Dev Ambedkar	Biology	Dr. Vijay Kumar Tiwary	History
Dr. Bhardwaj Shukla	Commerce	Dr. Kadiresan N	Lib. & Inf. Science
Ms. Aishwarya Anand Arora	Computer Science	Dr. Reema Aggarwal	Management
Mt. Pranav Pilaniya	Economics	Prof. Suman Kr. Verma	Mathematics
Dr. Priyanka	Education	Dr. Sukanshika Vatsa	Political Science
Mr. Prasanna Kumar Satapathy	English		
Dr. Sunit Sahni	Environmental Studies	Ms. Vidyut Singh Sheroan	Psychology
Ms. Juhi Jham	Financial Studies	Mr. Vishnu Prasad Semwal	Sanskrit
Dr. Pramod Tiwari	Hindi	Dr. Md. Asghar Ali	Urdu

14. PUBLIC INFORMATION OFFICER

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